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# CITY OF WARREN, OHIO

## 2018 ACTION PLAN



## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

As required by the US Department of Housing and Urban Development (HUD), the Action Plan indicates the goals in which the funds are anticipated to be expended during January 01, 2018 through December 31, 2018.

The City of Warren and Warren Consortium currently receive the following funds:

- Community Development Block Grant (CDBG): the federal government has designated the City of Warren as an entitlement community
- HOME Investment Partnership (HOME): the City of Warren and Trumbull County are together recognized as a participating jurisdiction (the Warren-Trumbull HOME Consortium), with the City of Warren operating as lead agency in the provision of funding for affordable housing programs and development

#### **2. Summarize the objectives and outcomes identified in the Plan**

The Jurisdiction's main objective is to provide for the needs of the LMI and underserved population of the community.

The demographics of the community (approximately 50% of the population are under 18 or over 65 years of age) show a need for both youth and senior services. The goal is to provide the needed services such as transportation, after school tutoring and mentoring programs, recreation and educational services that are essential for seniors and youth.

With the age, condition, and real estate values of the housing stock in targeted neighborhoods it becomes more and more costly to rehabilitate and perform the needed lead abatement with the limited funds available. It is the Jurisdiction's intent to provide decent affordable housing to those in need by leveraging additional funding through non-profit partners, agencies, and governmental services.

The City of Warren has a major problem with aging infrastructure. Replacement and/or reconstruction of the City's streets, sidewalks, sewer, and water lines are ongoing and costly. The aim of the Jurisdiction is to assist in providing a suitable living environment for those living in the targeted area of the city.

The underserved LMI population has a higher unemployment rate. The Jurisdiction's objective will be to make the needed efforts to attract new businesses or grow existing ones in order to provide job opportunities. The creation of jobs will increase the wealth and economic vitality of those targeted populations.

Approximately 18% of the population in the statistical area has some type of mental, physical, and/or learning disability. The special needs populations in the jurisdiction tend to be underemployed and chronically homeless. It is the goal of the jurisdiction to eliminate homelessness and provide a Continuum of Care by supporting emergency, transitional and permanent supportive housing.

### **3. Evaluation of past performance**

The jurisdiction has made significant progress towards carrying out its five year strategic plan and in meeting HUD's National Objectives. Because CDBG and HOME funds are limited - a significant effort is being made to use these grant dollars to leverage funds from other sources. Some highlights in the third year of the current Consolidated Plan include:

A Commercial Asbestos Abatement and Demolition Project that was started in 2017 was completed in 2018. This project included the demolition of eleven structures, most of which were located in major corridors of the City of Warren. The removal of these blighted structures helped with the reduction of safety concerns of the surrounding properties and improving the visual aesthetics of the neighborhoods in which they were located.

Two road projects are expected to be completed in 2018. With the assistance of CDBG Funds these two projects have a combined total of a little more than 1.4 Million dollars. By combining resources the City of Warren is able to cover a larger area which benefits the entire City of Warren.

### **4. Summary of Citizen Participation Process and consultation process**

The Jurisdiction consults on a regular basis with non-profit and government agencies that provide services to LMI population.

The Citizen Participation process is ongoing through the year. This process includes Public Meetings, Public Comment Sessions, meetings with neighborhood associations, and citizen surveys. The Jurisdiction also uses a Citizens Committee appointed by both the Mayor and City Council to review all proposals on an annual basis.

### **5. Summary of public comments**

No public comments were received.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

No public comments were received.

## **7. Summary**

The City of Warren's Strategic Plan or Consolidated Plan is a collaborative process through which communities identify housing and community development needs and establish goals, priorities, and strategies to measure progress.

The Jurisdiction uses consultations and need survey assessments from its non-profit and government agencies dealing with the needs of LMI population and input from citizens through public meetings, surveys, and its citizen committee.

## **PR-05 Lead & Responsible Agencies – 91.200(b)**

### **1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	WARREN	
CDBG Administrator	WARREN	Community Development Department
HOME Administrator	WARREN	Community Development Department

**Table 1 – Responsible Agencies**

### **Narrative (optional)**

The City of Warren Community Development Department, appointed by the Mayor of the City of Warren is the lead agency in the preparation of this Consolidated Plan. The Community Development Department focuses on creating strong and vibrant neighborhoods through collaborative efforts with other city departments, government offices, non-profit and private organizations. The department also administers a wide range of community-based programs with the objective of improving economic opportunities and housing conditions within the city, as well as creating and maintaining partnerships with citizens and affiliated agencies to provide an array of proactive, responsive, and people-oriented service. Federally distributed funds constitute the majority of money available to the department in any given year; additional funds to support specific projects (often street, sewer, or other infrastructure improvements) are obtained through state and federal grants as well as private funding and foundation resources. Expenditures of each program administered by the Community Development Department are governed by a budget recommended by the Citizen Review Committee, approved by Warren City Council, and adopted by City Council Ordinance.

### **Consolidated Plan Public Contact Information**

Michael D. Keys, Director, Warren Community Development Department, 258 E. Market St., Suite 305, Warren, Ohio 44481-1203. Telephone Number: (330) 841-2565.

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City of Warren actively participates with government partners such as the Trumbull County Commissioners, the Trumbull County Planning Commission and the Trumbull County Metropolitan Housing Authority as well as neighboring townships, regional councils of government, and economic development boards to develop strategies and share information and resources to increase economic opportunities and provide affordable housing.

In addition the city provides funding for service agencies that provide for the needs of the community including emergency, transitional, and supportive housing; transportation needs; counseling and mentoring services; educational and recreational youth programs; etc.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Warren is an active member of the Trumbull County Housing Collaborative which was established to coordinate and develop services and housing for homeless individuals, low income persons, returning veterans, and those with special needs. The Collaborative consists of representatives from more than 50 public, private, and nonprofit agencies with the common goal of providing a continuum of care for these individuals and their families. Since 1998 the collaborative has met on a regular basis to discuss housing needs, organize supportive programs and facilities and to address gaps in the system. The Collaborative uses the Continuum of Care planning process to gather input from providers and develop proposals to meet the needs of the community.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Not Applicable, we do not receive ESG Funds.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Trumbull Metropolitan Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Education Services-Employment Other government - State Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	A Consultation Form was completed requesting comments, concerns, and/or suggestions pertaining to Critical Issues, Unmet Needs/Gaps, and/or Services they felt should be funded with CDBG or HOME Funds. Comments received suggest that the City of Warren fund programs that focus on neighborhood stabilization and economic growth.
2	<b>Agency/Group/Organization</b>	City of Warren Health District
	<b>Agency/Group/Organization Type</b>	Housing Services-Health Health Agency Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs Economic Development



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	A Consultation Form was completed requesting comments, concerns, and/or suggestions pertaining to Critical Issues, Unmet Needs/Gaps, and/or Services they felt should be funded with CDBG or HOME Funds. Comments received suggest that the City of Warren continue to address issues related to housing nuisance concerns to provide a level of neighborhood stabilization. A safe attractive neighborhood is a crucial aspect for citizens of all age groups.
3	<b>Agency/Group/Organization</b>	Inspiring Minds
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	A Consultation Form was completed requesting comments, concerns, and/or suggestions pertaining to Critical Issues, Unmet Needs/Gaps, and/or Services they felt should be funded with CDBG or HOME Funds. Comments received indicate that with unstable funding it is difficult to plan and/or retain capacity of their programs. Funding fluctuations are a all too common issue.
4	<b>Agency/Group/Organization</b>	SCOPE, INC. OF TRUMBULL COUNTY
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>A Consultation Form was completed requesting comments, concerns, and/or suggestions pertaining to Critical Issues, Unmet Needs/Gaps, and/or Services they felt should be funded with CDBG or HOME Funds. Comments received indicate that they believe senior issues including basic needs, housing, food are all important issues in Warren.</p>
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**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Trumbull County Housing Collaborative	Assessing the needs and developing solutions to address the housing needs of the homeless and special needs populations.

**Table 3 – Other local / regional / federal planning efforts**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Individual participants, including policy and program stakeholders, civic and community leaders, professionals, and concerned residents were solicited to attend Citizen Participation meetings held in 2014. During these meetings, Community Development staff reviewed current data, programs, and objectives with those present, collected feedback and then established recommendations regarding strategies for five year Consolidated Plan. The Annual Action Plan follows the goals established in the 2015-2019 Consolidated Plan.

The Citizen Participation Plan is included in the Grantee Unique Appendices section.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Citizens Committee Meeting	Citizens Committee and 2018 Funding Applicants	On September 13, 2017 the Citizens Committee met with Public Service Applicants to ask questions pertaining to their applications. Upon reviewing all applicants the committee selects projects to be funded with the 2018 CDBG Grant Funds (limited to 15% for Public Service). The committee also reviews and approves other general purpose projects and their funding for the upcoming year.	The outcome of this meeting was a list of 8 CDBG Public Service Projects; 8 CDBG General Purpose Programs; and 6 HOME categories for various programs to be funded in 2018.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Non-targeted/broad community	On December 13, 2017 the city published an advertisement in the Trumbull County Legal News seeking comments from citizens on the 2018 Annual Action Plan. A draft copy was made available at that time at the City of Warren Community Development department Office and on the City's website ( <a href="http://www.warren.org">www.warren.org</a> ).	No public comments were received.		
3	Public Meeting	Non-targeted/broad community	Public Comment Sessions will be held on December 13, 2017 @ noon and 4:00 pm. Details to be completed following the Public Comment Period.	No public comments were received.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Internet Outreach	Non-targeted/broad community	Public comment forms are made available on the City's website ( <a href="http://www.warren.org">www.warren.org</a> ) for individuals to submit their comments on the 2018 Action Plan.	No public comments were received.		

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The jurisdiction anticipated approximately \$5,000,000 in Block Grant funding and \$2,300,000 in HOME dollars for the five year period of the Consolidated Plan. Providing the current funding is maintained, we will be within 10% of the anticipated grant funding amount. The jurisdiction does not anticipate receiving any ESG or HOPWA funds.

2018 CDBG Grant # B-18-MC-39-0022

2018 HOME Grant # M-18-DC-39-0202

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,147,952	211,908	0	1,359,860	948,472	Amounts based on HUD FY2018 Allocation Amounts and Estimated Program Income amounts based on recent trends

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	683,207	19,295	0	702,502	486,187	Amounts based on HUD FY2018 Allocation Amounts and Program Income received in 2017

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Due to the increasing cuts to funding through the Block Grant and HOME programs it more important now that the City looks ensure that our funds are used wisely to bring the most benefit to targeted areas and low-income residents we serve.

It is the policy of the Community Development Department to look more favorably upon funding requests that will use these federal dollars in conjunction with, or as leverage to, additional revenues sources for that particular project or program.

The City has successfully accessed state transportation funds, natural resource funds, text credits etc., under this policy and will continue exercising such diligence in approving any project for funding.



In addition, all applications for assistance from non –profits are required to exhibit a budget sheet showing other private and/or public sources of revenue to best serve their clientele.

All housing projects other than home owner repair and/or down payment assistance must identify source of match funds prior to commitment of the Participating Jurisdiction. In addition housing projects being undertaken by nonprofit housing organizations, i.e. Habitat for Humanity, Youthbuild, CHDOs, etc. are asked to demonstrate other sources of funding both monetary and in-kind in order to access federal funds.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

In addition to public parks and park facilities, the City owns less than 15 acres that are former brownfield sites or are in some phase of environmental assessment/mitigation. These sites are being marketed as economic development opportunities for businesses that offer job opportunities for low-moderate people.

**Discussion**

As previously mentioned, due to the increasing cuts to funding through the Block Grant and HOME programs it more important now that the City looks to ensure that funds are used wisely to bring the most benefit to targeted areas and low-income residents we serve. To that end it is incumbent upon our political leaders to make smart choices that will bring about the best results for the community. In addition increasing the cooperation and coordination of both projects and initiatives with neighboring jurisdictions can leverage additional funding opportunities.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Economic Incentives	2015	2019	Non-Housing Community Development	CDBG TARGET AREA	Economic Development	CDBG: \$119,999	Businesses assisted: 130 Businesses Assisted
2	Loan Programs	2015	2019	Non-Housing Community Development	CDBG TARGET AREA	Economic Development	CDBG: \$24,000	Businesses assisted: 1 Businesses Assisted
3	Emergency Home Repair	2015	2019	Affordable Housing	CDBG TARGET AREA	Housing and Homeless Services	CDBG: \$50,000	Homeowner Housing Rehabilitated: 7 Household Housing Unit
4	Owner-Occupied Housing Rehabilitation	2015	2019	Affordable Housing	HOME TARGET AREA	Housing and Homeless Services	HOME: \$142,366	Homeowner Housing Rehabilitated: 3 Household Housing Unit
5	Homeownership Program	2015	2019	Affordable Housing	HOME TARGET AREA	Housing and Homeless Services	HOME: \$50,000	Direct Financial Assistance to Homebuyers: 10 Households Assisted
6	Multi-Family and Single-Family Housing	2015	2019	Affordable Housing Public Housing	HOME TARGET AREA	Housing and Homeless Services	HOME: \$405,726	Homeowner Housing Rehabilitated: 3 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Homeless Support	2015	2019	Affordable Housing Homeless	CDBG TARGET AREA	Housing and Homeless Services	CDBG: \$12,000	Public service activities other than Low/Moderate Income Housing Benefit: 360 Persons Assisted
8	Capital Improvements	2015	2019	Non-Housing Community Development	CDBG TARGET AREA	Public Improvements	CDBG: \$718,890	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 81670 Persons Assisted
9	Park Improvements	2015	2019	Non-Housing Community Development	CDBG TARGET AREA	Public Improvements	CDBG: \$100,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 40310 Persons Assisted
10	Youth Services	2015	2019	Non-Housing Community Development	CDBG TARGET AREA	Community Services and Facilities	CDBG: \$33,000	Public service activities other than Low/Moderate Income Housing Benefit: 2700 Persons Assisted
11	Elderly Services	2015	2019	Non-Housing Community Development	CDBG TARGET AREA	Community Services and Facilities	CDBG: \$4,000	Public service activities other than Low/Moderate Income Housing Benefit: 135 Persons Assisted
12	Transportation	2015	2019	Non-Housing Community Development	CDBG TARGET AREA	Community Services and Facilities	CDBG: \$8,000	Public service activities other than Low/Moderate Income Housing Benefit: 600 Persons Assisted
13	Other Public Service Projects	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	CDBG TARGET AREA	Community Services and Facilities	CDBG: \$18,000	Public service activities other than Low/Moderate Income Housing Benefit: 42560 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
14	Program Administration	2015	2019	Administration and Fair Housing	CDBG TARGET AREA HOME TARGET AREA	Economic Development Housing and Homeless Services Public Improvements Community Services and Facilities	CDBG: \$271,971 HOME: \$104,410	Other: 1 Other

**Table 6 – Goals Summary**

## Goal Descriptions

<b>1</b>	<b>Goal Name</b>	Economic Incentives
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	<b>Goal Description</b>	<p>A lagging economy and unemployment rates that run between three and four percentage points higher than that of the county, state, and nation require continued public investment to stimulate local job creation. To combat declining tax revenues and promote a business-friendly atmosphere, and in order to remain competitive on national, state, and regional levels, the City of Warren will continue to utilize financial and non-financial incentives to attract and retain businesses that are moving or expanding. As a result, the City of Warren will utilize CDBG funds to:</p> <ul style="list-style-type: none"> <li>• Aggressively pursue the location of smaller manufacturing and service firms to the City of Warren to stabilize the local employment base, including the creation of marketing materials which will be made available at the Chamber of Commerce, Convention and Visitors Bureau, trade fairs, and other locations where potential firms can be reached;</li> <li>• Promote increased employment levels for relocating companies, and those already located within the City of Warren</li> <li>• Expand funding for existing programs providing technical assistance to interest parties, including one-on-one consultations and seminars in which residents and citizens can learn more about starting a business in the City of Warren;</li> <li>• Develop relationships with local, regional, and state economic development representatives, utilizing local and state tax credits to encourage business investment, site location, or project types targeted for development;</li> <li>• Make continual improvements to the City of Warren's economic base, including (but not limited to) industrial park development, roadway improvements, land acquisition, the promotion of private investment, and state and federal facility recruitment; and</li> <li>• Set aside funding to develop and expand tax reinvestment districts, with projects that include (but are not limited to): accessibility improvements for disabled individuals, building acquisition and rehabilitation, business recruitment, facade restoration, land acquisition, parking and pedestrian enhancements, and infrastructure improvements.</li> <li>• Business expansion and retention programs place a great deal of emphasis on relationship building and the success of incentives as an economic development policy may be measured by the number of businesses visited, surveyed, and assisted in location or expansion; number of jobs created and/or retained; the cost per job created and/or retained; rate of hire for low- and moderate-income residents; economic diversification; and improved business perceptions of local government.</li> </ul>
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2	<b>Goal Name</b>	Loan Programs
	<b>Goal Description</b>	<p>Small business development has traditionally been a major contributor to the economic base of the City of Warren and Trumbull County. Low-interest loans and tax abatement policies allow companies to reinvest and expand, increasing competitiveness in the local business climate. In order to provide this financial assistance, the City of Warren will utilize CDBG funds to:</p> <ul style="list-style-type: none"> <li>• Target small businesses, both at start-up and expansion phases, that face limitations in accessing debt and equity financing;</li> <li>• Fill market gaps for those businesses considered a risk by larger commercial lenders and encourage those financial institutions which do not currently participate in City loan programs to do so; and</li> <li>• Increase participation in City loan programs, including (but not limited to): Revolving Loan Fund, Mini-Loan Fund, and CDBG Section 108 Loan Program.</li> </ul> <p>These strategies will be measured by the number of businesses assisted, the number of women and minorities assisted, the number of jobs created and/or retained, the cost per job created and/or retained, the rate of hire for low- and moderate-income residents, diversification of local business, and the rate of loans to business failure (or ratio of start-ups to failure).</p>
3	<b>Goal Name</b>	Emergency Home Repair
	<b>Goal Description</b>	<p>Many low- to moderate-income householders (particularly seniors) are not able to perform routine maintenance on their homes, and cannot always afford to make needed structural repairs; these services are essential to preserve the existing housing stock and delay disrepair due to lack of resources. In order to combat the deterioration of owner-occupied, single-family homes in Target Area neighborhoods, the City of Warren will utilize CDBG funds to:</p> <ul style="list-style-type: none"> <li>• Increase advertisement of the program, publicize quarterly in bulletins, social service provider offices, senior centers, and retail outlets; and</li> <li>• Continue providing program funding toward emergency rehabilitation projects for eligible single-family homeowners.</li> </ul> <p>The success of the Emergency Home Repair program can be measured in number of applications taken, the number of projects completed per year, the level of maintenance five years after project completion, and the length of the homeowner's stay once the project has been completed.</p>

4	<b>Goal Name</b>	Owner-Occupied Housing Rehabilitation
	<b>Goal Description</b>	<p>A declining population combined with new housing construction in suburban communities frequently leads to disinvestment in older urban housing stock. Additionally, deferred maintenance of these units increases the rehabilitation cost of a structure, at times in excess of its value. To combat deterioration in Target Area neighborhoods over the 2015-2019 planning period, the City of Warren will utilize CDBG funding to:</p> <ul style="list-style-type: none"> <li>• Continue providing funding to programs geared toward the preservation of existing housing units, rather than allowing these structures to become abandoned, deteriorate, and develop into hazardous sites that blight residential neighborhoods; and</li> <li>• Increase the level of participation in the program through supplementary marketing to eligible program applicants in church bulletins, at local service provider sites, and shopping/gathering places.</li> </ul>
5	<b>Goal Name</b>	Homeownership Program
	<b>Goal Description</b>	<p>The Warren/Trumbull HOME Consortium will continue the homeownership loan program to assist low to moderate income persons with down payment assistance on mortgage loans. Eligible borrowers can receive a deferred loan of \$5,000 towards down payment and/or closing costs to purchase a home. Local participating lenders will finance the remaining balance for up to 30 years at the current fixed real estate loan rates.</p>
6	<b>Goal Name</b>	Multi-Family and Single-Family Housing
	<b>Goal Description</b>	<p>The City of Warren as lead agency for the Warren-Trumbull HOME Consortium will continue to use HOME Program funds and Program Income to rehabilitate and construct housing units that are affordable to low- and moderate-income households. This includes independent, assisted, supportive and transitional housing for the elderly and group homes for disabled persons.</p>



7	<b>Goal Name</b>	Homeless Support
	<b>Goal Description</b>	<p>Adequate housing and services for transient and homeless individuals is considered to be the most important need in both the City of Warren and Trumbull County. High priority populations include homeless persons, victims of domestic violence, physically and mentally disabled individuals, those persons suffering from AIDS and other diseases, and disaster victims who are stranded or in need of temporary shelter. Warren is committed to helping HUD achieve the goal of eliminating chronic homelessness in ten years; to that end, the City of Warren will use CDBG funds to:</p> <ul style="list-style-type: none"> <li>• Support the establishment and operation of permanent supportive housing and men's transitional housing facilities;</li> <li>• Encourage the creation of a better tracking mechanism to coordinate support for homeless and at-risk individuals who are assisted by social service agencies, as well as emergency, transitional, and permanent housing facilities throughout Trumbull County; and</li> <li>• Support the Trumbull County Housing Collaborative in the preparation and implementation of the Blueprint to End Homelessness in the next ten years.</li> </ul> <p>Achievements in homeless assistance can be measured by factors including number of individuals served, number of individuals placed in emergency, transitional, or permanent supportive housing, amount of funding programmed towards the construction of supportive housing facilities, and number of facilities built and occupied.</p>

8	<b>Goal Name</b>	Capital Improvements
	<b>Goal Description</b>	<p>Rebuilding the physical infrastructure of a community improves the local business climate and is often critical to the redevelopment of distressed neighborhoods. Programs to build roads, provide water and waste removal, other public infrastructure services, and provide substantial economic benefits, including job creation and business retention.</p> <ul style="list-style-type: none"> <li>• Increase funding for street resurfacing projects, until all roadways within the Target Area neighborhoods have been repaired;</li> <li>• Set aside CDBG funding to seek outside sources of funding for needed Target Area infrastructure improvements; and</li> <li>• Improve slum and blight conditions by razing those unsafe structures which do not meet code in order to remain competitive with newer communities.</li> </ul> <p>It should be noted that the benefits of infrastructure improvements are often not realized immediately, and should be evaluated after an appropriate period of time has passed. Once project have been completed and are integrated into the community, their success may be measured through the number of jobs created and/or retained, the amount of investment generated the number of new businesses created, condition of roads and transportation services, improved access, and community perception.</p>

9	<b>Goal Name</b>	Park Improvements
	<b>Goal Description</b>	<p>Parks, open space, and recreational facilities are economic necessities for urban areas. Many factors influence the decision of a company or an individual to move into or out of a city, and quality of life is a major consideration for both. Parks, trails, and aesthetics are crucial variables in enhancing quality of life; thus, improving the community through expansion and enhancement of public open space is a strategic initiative of the 2015-2019 planning period. In order to achieve lifestyle-oriented neighborhoods, the City of Warren will utilize CDBG funds to:</p> <ul style="list-style-type: none"> <li>• Create and implement an organized recreational program for Target Area city parks;</li> <li>• Redesign city parks system and fund the construction or restoration of recreational facilities either unavailable or under-represented in Target Area Parks, and replace deteriorated play equipment and amenities including benches, tables, and waste receptacles.</li> </ul> <p>The value of a linked and maintained parks system improves the economic, social, and physical conditions of a community; evaluation emphasizes qualitative improvements in image and quality of life. Important factors include rehabilitation of vacant and underutilized property near park facilities, range and quality of public-private partnerships supporting recreation initiatives, and increased community use of and involvement in the parks and opportunities provided therein.</p>
10	<b>Goal Name</b>	Youth Services
	<b>Goal Description</b>	<p>All young people require support, guidance, and the opportunity for education, recreation, and service throughout their adolescence; a time of rapid growth and change. Supervised intervention programs and recreational/educational activities can help young individuals develop a sense of self-assurance, encouraging social contribution, community activity, and control over their future. To encourage community engagement of city youth, the City of Warren will use CDBG funds to:</p> <ul style="list-style-type: none"> <li>• Provide funding for those programs that support intervention in the lives of area low- and moderate-income youth, emphasizing education and social responsibility over recreation.</li> </ul> <p>Success can be calculated by rate of drop-out, juvenile arrests, and drug/alcohol abuse amount area youth, as well as the interaction of young people with residents, particularly senior citizens.</p>

<b>11</b>	<b>Goal Name</b>	Elderly Services
	<b>Goal Description</b>	<p>As population in the City of Warren and Trumbull County continues to age, the provision of social services for elderly residents enables hundreds of older individuals to maintain their dignity and independence. To support residents of retirement age, the City of Warren will use CDBG funds to:</p> <ul style="list-style-type: none"> <li>• Support programs that provide significant numbers of low- and moderate-income seniors with services including (not limited to) in-home services, home-delivered meals, and transportation.</li> </ul> <p>Progress in alleviating burdens suffered by an ageing population can be tracked by the number of seniors served, and the interaction of the elderly with other residents, particularly young adults.</p>
<b>12</b>	<b>Goal Name</b>	Transportation
	<b>Goal Description</b>	<p>Public transportation programs make it possible for individuals who do not (or are not able to) drive to perform critical tasks, including medical appointments, business errands, and shopping activities. Only one fixed-route transportation system currently operates in the City of Warren; to maintain and improve this service, the City of Warren will utilize CDBG funds to:</p> <ul style="list-style-type: none"> <li>• Continue to provide annual funding for those programs offering public transportation options to low- and moderate-income residents.</li> </ul> <p>Success will be measured by the number of low- and moderate-income riders served and the number of routes running through Target Area neighborhoods.</p>

<b>13</b>	<b>Goal Name</b>	Other Public Service Projects
	<b>Goal Description</b>	<p>As part of a community revitalization strategy, the City of Warren will continue to support those public services provided by local non-profit organizations to low- and moderate-income residents, as well as those special needs persons. The need for neighborhood service programs to complement non-profit and private organizations continues to rise, resulting in serious competition for CDBG resources. Still, direct program grants are limited by a cap on public service funding, as well as recent community requests for increased investment in public infrastructure.</p> <p>The City of Warren will maintain a certain amount of funding for public service programs, though at a level which permits for permanent infrastructure and development projects to receive funding priority through the CDBG Program. All services which further the city's goal of promoting community organizations and renewal will be considered. These programs may be indirectly supported through capital improvements and recreational development in the city, as well as the enhanced quality of life that results from successful economic and community development activities.</p>
<b>14</b>	<b>Goal Name</b>	Program Administration
	<b>Goal Description</b>	General planning and overall management of HUD-funded activities performed by the Warren City Community Development Department.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The Jurisdiction uses consultations and assessment surveys from its non-profit and government agencies dealing with the needs of LMI population and input from citizens through public meetings, surveys, and its citizen committee in the decision making process.

Due to recent economic conditions funding opportunities from both the private sector and foundations have been severely limited. Thus the plan of action is to continue to work with partnering agencies to get the most benefit from the limited funding available to serve the needs of the LMI population in the community. Increased attention will be paid to homelessness issues and to those dealing with underserved youth.

#### Projects

#	Project Name
1	Target Area Street Program
2	Sidewalks
3	Program Administration
4	Contingency
5	Community Development & Economic Development Professional Services
6	Christy House Emergency Shelter
7	Property Maintenance Code Division
8	Trumbull Community Action Program
9	Community Volunteer Council
10	Warren Philharmonic Orchestra
11	Inspiring Minds Enrichment Program
12	Mahoning Valley College Access Program
13	Parks
14	SCOPE
15	Demolition & Clearance
16	Emergency Repairs
17	Infrastructure Projects
18	Fair Housing
19	Revolving Loan
20	HOME City - Administration

#	Project Name
21	HOME City - Homebuyer Assistance
22	HOME City - Housing Rehabilitation
23	Special Project Set-aside
24	HOME County - Administration
25	HOME County - Homebuyer Assistance
26	HOME County - Housing Rehabilitation
27	CHDO Administration
28	CHDO Reserve

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Allocation priorities are based on citizen input and collaboration with non-profit partners and agencies. The obstacle to addressing underserved needs in the jurisdiction is that those needs exceed the funding availability - both in direct funds from Federal sources, such as the Community Development Block Grant and HOME, and in the ability to leverage private and foundation dollars which have been limited by the economic conditions in the area.

**AP-38 Project Summary**  
**Project Summary Information**



1	<b>Project Name</b>	Target Area Street Program
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Capital Improvements
	<b>Needs Addressed</b>	Community Services and Facilities
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Funds for this project will be used for residential streets that are located within the CDBG target area.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40,310 Warren City Residents - this is an Area Wide Benefit
	<b>Location Description</b>	Various locations within the CDBG Target Area
	<b>Planned Activities</b>	Provide street improvements to facilitate neighborhood revitalization, infrastructure and enhancement projects.
2	<b>Project Name</b>	Sidewalks
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Capital Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Target Area Sidewalk Program will fund the installation of sidewalks within the CDBG Target Area.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40,310 Warren City Residents - this is an Area Wide Benefit
	<b>Location Description</b>	Various locations within the City of Warren
	<b>Planned Activities</b>	Provide sidewalk improvements to facilitate neighborhood revitalization.
3	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Program Administration

	<b>Needs Addressed</b>	Economic Development Public Improvements Community Services and Facilities Housing and Homeless Services
	<b>Funding</b>	CDBG: \$271,971
	<b>Description</b>	Program Administration funds the operation of the Community Development Department in overseeing the projects set forth within the City of Warren.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Administration activities do not complete the objective and outcome sections.
	<b>Location Description</b>	Administration activities do not complete the objective and outcome sections.
	<b>Planned Activities</b>	Management and oversight of the department's financial and administrative duties.
4	<b>Project Name</b>	Contingency
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Capital Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$263,890
	<b>Description</b>	These funds will assist with cost overruns in approved projects and activities and serve as an account for 2018 unused funds.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Will vary depending on the actual project(s) completed
	<b>Location Description</b>	These funds will assist with cost overruns in approved projects and activities. Should any project not go forward or not use all of the allocated funds, those unused funds will also be placed into Contingency and used on 2018 approved projects and activities.
	<b>Planned Activities</b>	Will vary depending on the actual project(s) completed

5	<b>Project Name</b>	Community Development & Economic Development Professional Services
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Economic Incentives
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$119,999
	<b>Description</b>	These funds will allow the City to enter into professional services contracts for community and economic development activities.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	130 Businesses
	<b>Location Description</b>	Various locations within the CDBG Target Area
	<b>Planned Activities</b>	Technical Assistance to new and existing businesses in the City of Warren
6	<b>Project Name</b>	Christy House Emergency Shelter
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Homeless Support
	<b>Needs Addressed</b>	Community Services and Facilities
	<b>Funding</b>	CDBG: \$12,000
	<b>Description</b>	Funds will assist with basic operating costs at the Christy House, an emergency homeless shelter.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	360 Low-to-Moderate Warren Residents
	<b>Location Description</b>	919 Main Avenue, Warren, OH 44483
	<b>Planned Activities</b>	Short-term housing for homeless persons or families in Warren
7	<b>Project Name</b>	Property Maintenance Code Division
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Capital Improvements

	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$45,000
	<b>Description</b>	To fund the salary of a property maintenance code investigator in the City Health Department, working within the CDBG Target Area.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Housing Units Inspected: 550; Housing Units Re-inspected: 500; Total Household Units Inspected: 1,050; which benefit various LMI Individuals within the CDBG Target Area
	<b>Location Description</b>	Various locations within the CDBG Target Area
	<b>Planned Activities</b>	Fund the salary of the Property Maintenance Code Investigator
	<b>Planned Activities</b>	Fund the salary of the Property Maintenance Code Investigator
8	<b>Project Name</b>	Trumbull Community Action Program
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Transportation
	<b>Needs Addressed</b>	Community Services and Facilities
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	These funds will assist LMI City residents by providing community transportation.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	600 Low-to-Moderate Income Warren Residents
	<b>Location Description</b>	Various locations within the CDBG Target Area.
	<b>Planned Activities</b>	The expansion of Dial-A-Ride and expanding current dialysis transportation. Provide transportation to low-to-moderate income individuals and maintain operations of the Community Action Transportation System (CATS).
9	<b>Project Name</b>	Community Volunteer Council
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Other Public Service Projects
	<b>Needs Addressed</b>	Community Services and Facilities
	<b>Funding</b>	CDBG: \$10,000

	<b>Description</b>	To help assist in providing food, supplies, and clothing to LMI Persons in the City of Warren.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2,250 Low-to-Moderate Warren Residents
	<b>Location Description</b>	1642 W. Market St., Warren, OH 44485
	<b>Planned Activities</b>	Provide clothing, food, and supplies
<b>10</b>	<b>Project Name</b>	Warren Philharmonic Orchestra
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Youth Services
	<b>Needs Addressed</b>	Community Services and Facilities
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	The Warren Philharmonic Orchestra will use these funds to bring music and music education to the students of Warren City Schools.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,800 Low-to-Moderate Warren Students
	<b>Location Description</b>	2627 Atlantic St, Warren, OH 44483 and 300 Hillman Dr., Cortland, OH 44410
	<b>Planned Activities</b>	The program serves as a base for students from underserved populations to have exposure to the cultural arts.
<b>11</b>	<b>Project Name</b>	Inspiring Minds Enrichment Program
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Youth Services
	<b>Needs Addressed</b>	Community Services and Facilities
	<b>Funding</b>	CDBG: \$18,000
	<b>Description</b>	These funds will provide education, arts, sports and recreation programs, and provide community service opportunities etc. to elementary through high school students enrolled in Warren City Schools.

	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	300 Low-to-Moderate Warren Students
	<b>Location Description</b>	837 Woodland St. NE, Warren, OH 44483
	<b>Planned Activities</b>	Educational mentoring, tutoring, sports, arts, and recreation programs
<b>12</b>	<b>Project Name</b>	Mahoning Valley College Access Program
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Youth Services
	<b>Needs Addressed</b>	Community Services and Facilities
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Funding will assist Warren City Schools in college or trade school preparation.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	600 Low-to-Moderate Warren Residents
	<b>Location Description</b>	860 Elm Rd. NE, Warren, OH 44483
	<b>Planned Activities</b>	Assisting students in college access and advising services to WGH School including classroom presentations, individual advising sessions and assistance with college applications, financial aid applications, scholarships, college visits, and enrolling in college for students in grades 9-12
<b>13</b>	<b>Project Name</b>	Parks
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Park Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Funds will be utilized in City Parks.
	<b>Target Date</b>	12/31/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40,310 Warren City Residents - this is an Area Wide Benefit
	<b>Location Description</b>	Parks within the CDBG Target Area
	<b>Planned Activities</b>	Various playground and other park amenities
<b>14</b>	<b>Project Name</b>	SCOPE
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Elderly Services
	<b>Needs Addressed</b>	Community Services and Facilities
	<b>Funding</b>	CDBG: \$4,000
	<b>Description</b>	To assist in transporting food to homebound and/or disabled LMI residents in the City of Warren.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	135 Low-to-Moderate Warren Residents
	<b>Location Description</b>	Various locations within the CDBG Target Area
	<b>Planned Activities</b>	Semi-monthly delivery of groceries to include fresh produce and non-perishables to homebound seniors
<b>15</b>	<b>Project Name</b>	Demolition & Clearance
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Capital Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$180,000
	<b>Description</b>	Funds are used for the demolition and cleanup of blighted properties in the City of Warren.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Will vary depending on where and how many demolitions are completed
	<b>Location Description</b>	Various locations within the CDBG Target Area

	<b>Planned Activities</b>	Funds are used for assisting in the remediation of blight in the City of Warren
<b>16</b>	<b>Project Name</b>	Emergency Repairs
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Emergency Home Repair
	<b>Needs Addressed</b>	Housing and Homeless Services
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Funds to assist homeowners in emergency home repairs needed to correct a health and/or safety threat.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7 LMI Families
	<b>Location Description</b>	Various locations within the CDBG Target Area
	<b>Planned Activities</b>	Emergency repairs such as heating systems, hot water heaters, severe roof damage, etc.
<b>17</b>	<b>Project Name</b>	Infrastructure Projects
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Capital Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	Funds to match grants and make infrastructure improvements in the City.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40,310 Warren City Residents - this is an Area Wide Benefit
	<b>Location Description</b>	Various locations within the CDBG Target Area
	<b>Planned Activities</b>	Provide improvements to facilitate infrastructure and enhancement projects
<b>18</b>	<b>Project Name</b>	Fair Housing



	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Other Public Service Projects
	<b>Needs Addressed</b>	Community Services and Facilities
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Assist the City in compliance with Fair Housing Laws as required by HUD.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40,310 Warren City Residents - this is an Area Wide Benefit
	<b>Location Description</b>	Various locations within the City of Warren
	<b>Planned Activities</b>	Comply with Fair Housing issues
<b>19</b>	<b>Project Name</b>	Revolving Loan
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Loan Programs
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$24,000
	<b>Description</b>	Revolving Loan Program Income Funds will assist Community Development in making loans to businesses for the purpose of creating and/or retaining jobs.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Will vary on the type and location of businesses assisted
	<b>Location Description</b>	Various locations within the CDBG Target Area
	<b>Planned Activities</b>	Loans for New and/or Expanding businesses in the City of Warren
<b>20</b>	<b>Project Name</b>	HOME City - Administration
	<b>Target Area</b>	HOME TARGET AREA
	<b>Goals Supported</b>	Program Administration

	<b>Needs Addressed</b>	Economic Development Public Improvements Community Services and Facilities Housing and Homeless Services
	<b>Funding</b>	HOME: \$42,811
	<b>Description</b>	City's portion of the Consortium's HOME administration funds.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Administration activities do not complete the objective and outcome sections.
	<b>Location Description</b>	Various locations within the City of Warren.
	<b>Planned Activities</b>	Management and oversight of the department's financial and administrative duties.
<b>21</b>	<b>Project Name</b>	HOME City - Homebuyer Assistance
	<b>Target Area</b>	HOME TARGET AREA
	<b>Goals Supported</b>	Homeownership Program
	<b>Needs Addressed</b>	Housing and Homeless Services
	<b>Funding</b>	HOME: \$35,000
	<b>Description</b>	Funds to assist moderate income families to become home owners in the City.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7 LMI Families
	<b>Location Description</b>	Various locations within the HOME Target Area.
	<b>Planned Activities</b>	Funds to assist moderate income families to become home owners in the City.
<b>22</b>	<b>Project Name</b>	HOME City - Housing Rehabilitation
	<b>Target Area</b>	HOME TARGET AREA
	<b>Goals Supported</b>	Owner-Occupied Housing Rehabilitation
	<b>Needs Addressed</b>	Housing and Homeless Services
	<b>Funding</b>	HOME: \$86,367

	<b>Description</b>	To assist in low- to moderate-income owner occupied housing rehabilitation within the City.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 LMI Families
	<b>Location Description</b>	Various locations within the HOME Target Area.
	<b>Planned Activities</b>	Rehabilitation of single family residential housing.
<b>23</b>	<b>Project Name</b>	Special Project Set-aside
	<b>Target Area</b>	HOME TARGET AREA
	<b>Goals Supported</b>	Multi-Family and Single-Family Housing
	<b>Needs Addressed</b>	Housing and Homeless Services
	<b>Funding</b>	HOME: \$303,245
	<b>Description</b>	Special Projects - various single-family and/or multi-family construction and/or rehabilitation.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 LMI Families
	<b>Location Description</b>	Various locations within the HOME Target Area.
<b>24</b>	<b>Planned Activities</b>	<p>Single-family construction and/or rehabilitation are the anticipated planned activities.</p> <p>If the HOME Grant is less than the projected estimate all projects will be decreased by the appropriate percentage. If the HOME Grant is more than the projected estimate the increased allocation will be placed into Special Project Set-aside. Should any project not go forward or not access all allocated funds, the unused funds will be placed into Special Project set-aside. If the Community Development Department staff is reduced due to budget constraints, the City Homeowner Rehabilitation and City Homebuyer Assistance allocations will be placed into Special Project Set-aside.</p>
	<b>Project Name</b>	HOME County - Administration
	<b>Target Area</b>	HOME TARGET AREA

	<b>Goals Supported</b>	Program Administration
	<b>Needs Addressed</b>	Economic Development Public Improvements Community Services and Facilities Housing and Homeless Services
	<b>Funding</b>	HOME: \$27,439
	<b>Description</b>	County's portion of the Consortium's HOME administration funds.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Administration activities do not complete the objective and outcome sections.
	<b>Location Description</b>	Administration activities do not complete the objective and outcome sections.
	<b>Planned Activities</b>	Management and oversight of the department's financial and administrative duties.
25	<b>Project Name</b>	HOME County - Homebuyer Assistance
	<b>Target Area</b>	HOME TARGET AREA
	<b>Goals Supported</b>	Homeownership Program
	<b>Needs Addressed</b>	Housing and Homeless Services
	<b>Funding</b>	HOME: \$15,000
	<b>Description</b>	Funds to assist moderate income families to become home owners in the County.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3 LMI Families
	<b>Location Description</b>	Various locations within the HOME Target Area.
	<b>Planned Activities</b>	Down payment Assistance for Trumbull County single-family homebuyers (must be owner-occupied, not applicable for rental properties).
26	<b>Project Name</b>	HOME County - Housing Rehabilitation
	<b>Target Area</b>	HOME TARGET AREA

	<b>Goals Supported</b>	Owner-Occupied Housing Rehabilitation
	<b>Needs Addressed</b>	Housing and Homeless Services
	<b>Funding</b>	HOME: \$55,999
	<b>Description</b>	To assist in low- to moderate-income owner occupied housing rehabilitation within the County.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 LMI Family
	<b>Location Description</b>	Various locations within the HOME Target Area.
	<b>Planned Activities</b>	To assist in low- to moderate-income owner occupied housing rehabilitation within the County.
<b>27</b>	<b>Project Name</b>	CHDO Administration
	<b>Target Area</b>	HOME TARGET AREA
	<b>Goals Supported</b>	Program Administration
	<b>Needs Addressed</b>	Economic Development Public Improvements Community Services and Facilities Housing and Homeless Services
	<b>Funding</b>	HOME: \$34,160
	<b>Description</b>	Funds for operating expenses for the CHDO for the development of HOME eligible housing.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Administration activities do not complete the objective and outcome sections.
	<b>Location Description</b>	Administration activities do not complete the objective and outcome sections.
	<b>Planned Activities</b>	Funds for operating expenses for the CHDO for the development of HOME eligible housing.
<b>28</b>	<b>Project Name</b>	CHDO Reserve
	<b>Target Area</b>	HOME TARGET AREA

	<b>Goals Supported</b>	Multi-Family and Single-Family Housing
	<b>Needs Addressed</b>	Housing and Homeless Services
	<b>Funding</b>	HOME: \$102,481
	<b>Description</b>	Funds for project expenses for the CHDO for the development of HOME eligible housing.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 LMI Family
	<b>Location Description</b>	Various locations within the HOME Target Area.
	<b>Planned Activities</b>	Single-family construction and/or rehabilitation.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Over the next year, housing and development efforts will continue to be directed towards those neighborhoods within the City of Warren where 51.3% of residents are considered to have low- to moderate-income. Low– income persons are those individuals who earn less than 50 percent of the area median family income (MFI) as determined by the most recent U.S. Census; similarly, moderate-income households are those which earn less than 80% percent MFI

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
CDBG TARGET AREA	100
HOME TARGET AREA	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The allocation of investments is based on the following factors: level of need; citizen input; recommendations of consulting partners and housing organizations; ability to leverage other funding sources; matching funds; long range viability of project.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	16
Special-Needs	0
Total	16

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	6
Acquisition of Existing Units	10
Total	16

**Table 10 - One Year Goals for Affordable Housing by Support Type**



## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Trumbull Metropolitan Housing Authority (TMHA) provides decent, safe and sanitary housing for low- to moderate-income families unable to secure housing needs on the open market. TMHA currently operates 1,249 public housing units in 13 Trumbull County developments, and serves approximately 2,300 low- and moderate income residents. In addition, participants in Section 8 New Construction and TMHA administered Housing Choice Voucher programs make up over 2,500 tenants in 1051 units.

### **Actions planned during the next year to address the needs to public housing**

Nothing is currently planned, but TMHA is always reviewing options and possible projects.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

TMHA provides a series of initiatives for resident education, including economic self-sufficiency, tenant homeownership, and drug prevention programs. Capital improvements at various developments include modernization of elevators, replacement of water and sewer lines, and the completion and full occupancy of a \$10.8 million dollar senior complex. Outside funding has been secured to renovate a basketball court, erect playground equipment, construct a baseball field, and erect a pavilion at Highland Terrace.

TMHA has continued to work with a local lending institution to advance homeownership opportunities for housing choice voucher participants and public housing residents alike. The importance of saving, credit worthiness, home maintenance, and other related issues are expounded upon so that participants may share in the American dream. Thirteen (13) families have purchased a home through this venture since program inception.

The TMHA Family Self Sufficiency program continues to be a catalyst for financial autonomy for public housing choice voucher participants. A combined total of eighty-one (81) families are currently involved in asset accumulation activities and social service programs which enable participants to overcome various obstacles to self-sufficiency. The Elderly Service Coordinator, in its thirteenth (13th) year of operation, has provided vital linkages to services for residents to receive the assistance necessary to maintain a self-reliant lifestyle. Supplemental grant funds were secured in order to provide services of an Elderly Service Coordinator at six (6) developments, wherein residents have been linked services in order to remain living independently. TMHA also continues to collaborate with resident tenant organizations by participating in jurisdiction wide resident council meetings and hosting public hearings on issues of importance to the community. According to the PHA Five Year Action Plan, TMHA goals include:

- Enhance attractiveness and marketability of housing stock and neighborhoods

- Encourage opportunities for self-sufficiency and increase level of supportive services
- Establish staff development
- Improve the quality of fiscal management systems
- Develop and implement a plan for diversification and entrepreneurship
- Identify additional housing needs in Trumbull County

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Trumbull Metropolitan Housing Authority has not been classified as a troubled PHA, no actions are required.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Warren is part of the Trumbull County Housing Collaborative which was established to coordinate and develop services for homeless and low income persons. The Collaborative consists of representatives from over 50 public, private, and non –profit agencies with a common goal of providing a continuum of care to these individuals and families especially those with special needs. The Collaborative meets monthly to share concerns methods, resources, etc. This cooperation among agencies has increased both the efficiency and expediency of reaching out to homeless persons and accessing need.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Warren, through its CDBG program, funds an emergency shelter that provides short-term housing for the homeless in Warren.

In addition there are other emergency shelters in the area, although not funded directly by the City of Warren, that work with the City and the Trumbull County Housing Collaborative in order to ensure that best efforts are being used to maintain both a physical facility and provide the needed services to move the individual towards more permanent housing.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Once again the Trumbull County Housing Collaborative and its member agencies have done outstanding work in identifying not only the needs of homeless and near homeless individuals and families but have tailored programs and assistance to ensure that through the Continuum of Care these persons can move to permanent and traditional housing as quickly as possible with the help of the support services necessary to make this transition successful.

The City and the Collaborate will continue to improve the situation by:

- Seeking increased supportive services, including job training, education, and drug counseling, to keep those at-risk individuals and families from becoming homeless
- Working to improve the coordinated tracking system to monitor homeless individuals from the initial service or housing provision to eventual self-sufficiency and permanent housing

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City of Warren does a consistently good job in its support of programs and organizations that reach out to low to moderate income individuals with the number one concern of either keeping them in their homes or finding them suitable housing. As a member, the city does work with the agencies that make up the Trumbull County Housing Collaborative and the Continuum of Care for their support in these efforts.

The City's Emergency Repair program is also effective in assisting families with needed repairs and in making properties accessible for handicapped individuals in an effort to keep these families and individuals in their homes.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Zoning and subdivision regulations in the City of Warren are not a source of obstruction to the construction or rehabilitation of housing units; in addition, the Trumbull County subdivision code presents no barrier to affordable housing development or maintenance.

### **Discussion:**

The main issue affecting the ability to meet the underserved needs in the city is the lack of funding. In order to address this obstacle, the City continues to partner with other government agencies, development organizations, private and non-profit corporations, advocacy and neighborhood groups and community foundations in an effort to explore other funding sources and creating partnerships aimed at benefiting low to moderate income persons.

For that reason, the City is often one of several partners in projects that promote a comprehensive approach to housing, community services and economic development. These and similar policies have allowed the City to maximize the amount of support provided to low to moderate income individuals, and to area wide benefit.

The City has established a significant number of partnerships with government agencies, development organizations, private and non-profit corporations, advocacy and neighborhood groups, public schools, behavioral health and shelter service providers, and volunteer groups. The Community Development Department seeks to preserve these relationships while extending the City's role as a coordinator of community resources.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

#### **Actions planned to address obstacles to meeting underserved needs**

Housing and development efforts will continue to be directed towards those neighborhoods within the City of Warren where 51.3% of residents are considered to have low- to moderate-income. Low-income persons are those individuals who earn less than 50 percent of the area median family income (MFI) as determined by the most recent U.S. Census; similarly, moderate-income households are those which earn less than 80% percent MFI.

#### **Actions planned to foster and maintain affordable housing**

The City of Warren is committed to the on-going goals of providing decent, safe, affordable housing and to improving the quality of life for all residents. The City will increase homeownership rates; support short term emergency shelters for local homeless individuals and pursue the expansion of a supportive housing network for those low- and moderate-income homeowners; and reduce the number of abandoned and dilapidated structures that blight neighborhoods and endanger residents.

#### **Actions planned to reduce lead-based paint hazards**

The City continues to implement HUD regulations for the identification and removal of lead based paint hazards in housing. Lead inspection, testing, risk assessment, resident notification and clearance have all been implemented into the housing programs and are performed by Mahoning County Lead Task Force. These activities have reduced the number of housing units with lead paint hazards and provide low to moderate income persons the availability of safe decent housing.

#### **Actions planned to reduce the number of poverty-level families**

CDBG and HOME resources are targeted towards supporting those very low- and low-income households in their search for services. Additional funding resources will be sought to allow existing agencies and organizations to continue/expand programs which minimize the number of households living below poverty. The Consortium will work to end discrimination in the housing industry through its continued support of the housing education, outreach, and credit counseling programs.

The Consortium will also coordinate with local CHDO's and area social service providers to see to the housing needs of very low- and low-income clients. This would include Owner-Occupied Rehabilitation, Homeownership, and housing education and outreach programs. Prevention of housing discrimination, especially in minority households and those female-headed households with children is a priority.

#### **Actions planned to develop institutional structure**

Implementation of the Consolidated Plan through this annual Action plan will rely on the concerted efforts of a consortium of public and non-profit agencies, service providers, and the community at-large. Key organizations include the Warren Community Development Department, Trumbull County Planning Commission, Trumbull County Metropolitan Housing Authority, Warren Redevelopment and Planning Inc., and Paragon Residential Solutions Corp.

**Actions planned to enhance coordination between public and private housing and social service agencies**

Public participation and civic cooperation are fundamental elements of all successful housing and community development practice. In order to assemble a useful and action-oriented plan that assists residents, particularly those individuals of low- or moderate-income and those with specific housing and supportive service needs, the Community Development Department developed a consultation program between policy and program stakeholders, civic and community leaders, professionals, and department staff.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%



**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

We do not expect to use any other forms of investments other than deferred payment loans and/or grants.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

As a condition of the deferred loan, the borrower agrees to remain the title holder and principal occupant of the home during the affordability period. The period of affordability is based upon the direct HOME subsidy provided to the borrower and is outlined below. A Promissory Note is signed and a lien is placed on the property for the total amount of HOME funds allocated. This lien will remain in place during the affordability period. Once the terms have been met, a Satisfaction of Mortgage is done and the lien is released. If the borrower fails to meet the terms of the agreement the City will impose the recapture requirement as established under the HOME rule 92.254(a)(5).

During the affordability period, the full amount of the note will become due if the property is sold, transferred or no longer the principal place of residence. The PJ will recapture the entire amount of the subsidy provided before the homebuyer receives a return. (Recapture amount to be limited to only the net proceeds from the sale). The terms of recapture are outlined in both the written Mortgage Agreement and the Promissory Note signed by the buyer.

Minimum Affordability Periods (Funds Provided Per Unit - Minimum Period of Affordability):

Less than \$15,000 - 5 Years

\$15,000 to \$40,000 - 10 Years

Over \$40,000 - 15 Years

New Construction - 20 Years

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

As a condition of the deferred loan, the borrower agrees to remain the title holder and principal occupant of the home during the affordability period. The period of affordability is based upon the direct HOME subsidy provided to the borrower and is outlined below. A Promissory Note is signed and a lien is placed on the property for the total amount of HOME funds allocated. This lien will remain in place during the affordability period. Once the terms have been met, a Satisfaction of Mortgage is done and the lien is released. If the borrower fails to meet the terms of the agreement the City will impose the recapture requirement as established under the HOME rule 92.254(a)(5).

During the affordability period, the full amount of the note will become due if the property is sold, transferred or no longer the principal place of residence. The PJ will recapture the entire amount of the subsidy provided before the homebuyer receives a return. (Recapture amount to be limited to only the net proceeds from the sale). The terms of recapture are outlined in both the written Mortgage Agreement and the Promissory Note signed by the buyer.

Minimum Affordability Periods (Funds Provided Per Unit - Minimum Period of Affordability):

Less than \$15,000 - 5 Years

\$15,000 to \$40,000 - 10 Years

Over \$40,000 - 15 Years

New Construction - 20 Years

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

We do not expect to include refinancing as part of our multifamily rehabilitation projects.

## Attachments

## Grantee Unique Appendices

### CITIZEN PARTICIPATION PLAN

City of Warren Department of Community Development  
258 E. Market St., Suite 305, Warren, OH 44481



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### INTRODUCTION

Public participation is a fundamental element of any successful housing and community development practice. In order to assemble useful and action-oriented plans that address the needs and goals of local businesses, civic organizations and residents, the Community Development Department has developed an open consultation program that includes direct and representative citizen input on an annual basis.

It is the intent of the City of Warren and the Community Development Department to encourage and facilitate the participation of Warren residents in the formulation of priorities, strategies, and funding allocations in the Consolidated Plan and Annual Action Plan, substantial amendments to and performance reviews for the following programs funded by the U.S. Department of Housing and Development (HUD):

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships (HOME)

The City of Warren and its Community Development Department are committed to maintaining and implementing this Citizen Participation Plan.

### PARTICIPATION

To provide all citizens of Warren, Ohio with adequate information, the City of Warren will hold public hearings to obtain the views of citizens regarding Community Development programs, and provide those citizens with an opportunity to comment on the City's performance. The following standards shall be maintained:

- Citizen participation shall be conducted in an open manner for all interested persons
- Encouragement shall be given to the involvement of low- and moderate-income individuals, minority groups, residents of significantly involved areas, elderly and handicapped residents, the business community, and civic groups, who express an interest in the program. Substantial representation by members of the above listed groups will be established on community-wide citizen advisory committees and neighborhood advisory committees.
- The City may hold progress meetings with citizens committees at various times throughout the program year (if needed or requested).
- Citizens shall be provided with adequate and timely information, so to enable them to be meaningfully involved at various stages of the program(s)
- Low- and moderate-income persons and affected residents will be encouraged to submit their views and proposals regarding the scope of participation. The City shall provide for the continuity of citizen participation and involvement in the development of the Citizen

Participation Plan, Comprehensive Housing and Community Development Plan, Annual Action Plan, Consolidated Annual Performance and Evaluation Report, Fair Housing Plan, and all subsequent amendments and changes.

- All annual performance reports will be reviewed through the public hearing process.

#### ACCESS TO INFORMATION

##### Program Implementation

The citizens will have an active role in implementing all Community Development programs. The city has a community-wide citizens review committee that functions year-round; its primary role is to guide the decision making process for Community Development programs, including attending public meetings and reviewing priority program proposals for submission to City Council.

##### Assessment of Performance

Citizens and citizen organization shall be given the opportunity to assess and make comment on the City's community development performance. The methods by which these opportunities will be afforded include oral and written comments at public hearings and informational meetings, as well as personal contact during regular office hours. These comments and assessments will be made a part of the annual performance report(s).

#### COMMENTS AND TIMELY RESPONSE

##### Submission of Views and Proposals

The City will encourage views and proposal regarding Community Development programs during the planning period and at public hearings and neighborhood project meetings. A response period of 15 days will be allowed on all proposals necessitating written response.

##### Bilingual Provisions

There are not significant numbers of community residents that speak and/or read any primary language other than English. Accordingly, bilingual legal notice, informational material, and information presentation is not necessary. Special assistance will, however, be provided on an individual basis as required.

##### Complaints

Complaints will be answered in a timely and responsive manner. Any person who believes himself or herself aggrieved may submit a formal complaint in writing to:

Community Development Department  
258 E. Market St., Suite 305  
Warren, Ohio 44481

If requested, the Community Development Department will assist the resident in the preparation of the written formal complaint; this complaint will then be submitted to the Community Development Director. If the Director is unable to resolve this complaint, the complainant may then request a hearing with the City Safety-Service Director.

## TECHNICAL ASSISTANCE

To facilitate citizen participation, technical assistance will be an integral part of all Community Development programs. Basic methods of technical assistance used will incorporate personal contact, community meetings, written material, and news media attention. This assistance will be disseminated by the Community Development Department to the following persons and groups.

- Citizen Organization: Those who participate in the planning, implementing and assessment of Community Development programs.
- Affected Persons: Due to strong emphasis on the needs of low- and moderate-income persons and those residents living in blighted areas, special assistance will be provided to help formulate views and develop proposals to assist this constituency.
- Neighborhood Organizations: Technical assistance will be offered for the organization and operation of neighborhood organizations in affected project areas. Once organized, further assistance will be provided to plan, implement, and assess projects.

## ADEQUATE INFORMATION

The City shall provide public access to all program information and shall make the following information available to all concerned citizens:

- Total amount of HOME and Community Development Block Grant funds available to the City
- Range of activities undertaken with these funds, and those activities previously funded in the community
- Processes to be followed in the completion and approval of local applications; as well as the notification of meetings and hearings
- The role of citizens in the program
- Other important program requirements

The City will provide full disclosure of its program records and information, as per applicable state and local laws regarding privacy and obligations of confidentiality. This information is available upon request at the Community Development Department office, during working hours. Available documents include:

- Mailings and promotional material
- Records of hearings
- All key documents, including all prior applications, letters of approval, grant agreements, Citizen Participation Plan, performance reports, evaluation reports, and all other reports as required by HUD, as well as proposed and approved applications for the current year
- Copies of the regulations and issuances governing the programs
- Documents regarding other important program requirements, such as contracting procedures, environmental policies, fair housing and other equal opportunity requirements, relocation provisions, and the A-95 review process

The City shall hold public informational hearings at the initial stages of application development as well as prior to submission for annual review. The citizens will be given sufficient opportunity to review program progress prior to the next program year.

#### PUBLIC HEARINGS

##### Notices

The City will give at least seven days' notice of public hearings in a local newspaper of general circulation and reasonable efforts at specialized notifications.

##### Local Option and Program Amendments

The Citizen Participation process will also be utilized in the selection of contingency or local option activities and in the case of program amendments. Should further public hearings be required, the City will follow specified requirements.

##### Special Provisions

The City shall be permitted to call for public hearings with a 24-hour published notice concerning amendments and special grant considerations.

##### Citizens Review Committee Process

The Citizen Review Committee, which makes funding recommendations to City Council and the Mayor, is recognized as an integral part of this plan. The process was carefully designed to ensure a broad base of citizen participation with a particular emphasis on the representation of low- to moderate-income individuals.

The Citizen Review Committee is selected as follows:

Mayor of Warren: six appointments	6	VOTING MEMBERS
City Council CD Committee: three members	3	VOTING MEMBERS
Each of the aforementioned council members Appoint two citizens	6	VOTING MEMBERS
CD Director and program staff (non-voting members)	0	VOTING MEMBERS
	<b>15</b>	<b>VOTING MEMBERS</b>

## Grantee SF-424's and Certification(s)



# Fourth Program Year Action Plan City of Warren

SF 424

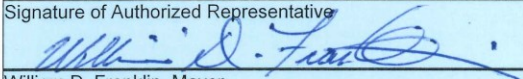
Complete the fillable fields (blue cells) in the table below.

Date Submitted	Applicant Identifier	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
City of Warren, Ohio		OH395454 WARREN	
391 Mahoning Ave NW		DUNS # 01-084-8216	
Warren	Ohio	Community Development	
44483	Country U.S.A.		
<b>Employer Identification Number (EIN):</b>		Trumbull	
34-6002974			
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
Local Government: City		Specify Other Type	
<b>Program Funding</b>		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
CDBG Project Titles B-18-MC-39-0022		Description of Areas Affected by CDBG Project(s)	
\$CDBG Grant Amount \$1,147,952.00	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged \$	\$Additional State Funds Leveraged \$		
\$Locally Leveraged Funds	\$Grantee Funds Leveraged		
\$Anticipated Program Income \$211,908.00	Other (Describe)		
\$Total Funds Leveraged for CDBG-based Project (s) \$1,359,860.00			
<b>Home Investment Partnerships Program</b>		14.239 HOME	
HOME Project Titles M-18-DC-39-0202		Description of Areas Affected by HOME Project(s) Warren Trumbull Home Consortium	
\$HOME Grant Amount \$683,207.00	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged	\$Additional State Funds Leveraged		
\$Locally Leveraged Funds	\$Grantee Funds Leveraged		

SF 424

Page 1



\$Anticipated Program Income \$19,295.00		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s) \$702,502.00			
<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA	
HOPWA Project Titles N/A		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
<b>Emergency Shelter Grants Program</b>		14.231 ESG	
ESG Project Titles N/A		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process? No	
Applicant Districts17	Project Districts17		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review
Person to be contacted regarding this application			
Michael	D	Keys	
Title: Director of Community Development	Phone: 330-841-2565	Fax: 330-841-2643	
E-mail: <a href="mailto:mkeys@warren.org">mkeys@warren.org</a>	Website: <a href="http://www.warren.org">www.warren.org</a>		
Signature of Authorized Representative 		Date Signed 05/10/18	
William D. Franklin, Mayor City of Warren			

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
Signature of Authorized Official

05/10/18  
Date

Mayor  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2018 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
Signature of Authorized Official

05/10/18  
Date

Mayor  
Title

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**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
Signature of Authorized Official

05/10/18  
Date

Mayor  
Title



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**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
Signature of Authorized Official

05/10/18  
Date

Mayor  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.