



PERMIT REQUESTED: (Please Circle One) Run/Walk Parade Street Closing

EVENT DATE & TIME

Date of Event _____ Start Time _____ am / pm End Time _____ am / pm

Set-up Time _____ am / pm Tear Down Complete Time _____ am / pm

*This is for Run/Walk & Street Closing Events Only)

Parades Only - Line-up Time _____ am / pm

ABOUT THE EVENT

Parade Only - Number of Units _____ Number of People _____ (approximate number)

Name of Event _____

Organization/Sponsor of Event _____

Mailing Address _____ NW NE SW SE

City _____ State _____ Zip _____

Contact Name _____ Phone Number _____

Alternative Contact Name _____ Phone Number _____

STREETS REQUESTED (If not enough room continue on back of form, please provide a printed map of route)

By signing this agreement I understand and agree to the following: I have, on behalf of the aforementioned organization, ready and fully understand and will comply with all rules, regulations and specifications as defined and/or implied herein. I understand the failure

STREET NAME	FROM	TO

By signing this application I agree to comply with any or all conditions relative to this permit can or will be grounds for the denial of future permits to this organization by the City. A permit will be issued by this office for the use of Warren City Venue (exact venue stated above) to hold said event; upon receipt of rental fee and approval of this application by the City Events Coordinator and/or Director of Service-Safety. Additional charges may apply depending upon the event. The permit fee for this venue is (see attached); without vendor fees. Failure to pay any or all fee's is grounds to deny future event permits. Permits are not transferable and may be revoked for misconduct, false representation or fraud. Please make sure all checks are payable to the City of Warren.

Applicant further agrees to hold harmless the City of Warren it's employee's, officials, and assigns from claim for damage which arise for any reason of the issuance of this permit.

This page must be returned to the City of Warren Events Coordinator (Kisha Jackson) to hold your event date!

{DATE}

{SIGNATURE OF APPLICANT}

{DATE}

{SIGNATURE OF APPROVAL}