



City of Warren
Engineering, Planning & Building Department
540 Laird Avenue, S.E.
Warren, Ohio 44484

Phone (330) 841-2617 Fax (330) 841-2614

Flood Hazard Area Flood Plain Permit Application

1 PROJECT LOCATION INFORMATION

Address: _____ Tax Map: _____ Lot# _____

Name of the Body of Water: _____

Project Name or Job Number: _____

2 DESCRIBE PROPOSED PROJECT, ASSOCIATED ACTIVITIES, CONSTRUCTION SEQUENCE AND METHODS.

Attach separate sheets, as needed, including necessary drawings, sketches, or plans.

3 APPLICANT, AGENT/CONTRACTOR, AND PROPERTY OWNER INFORMATION:

The applicant can be either the property owner of the person or company that proposes to undertake the activity. If the applicant is a corporation, both the corporation and its owner must provide a written document authorizing the agent/contractor to act on their behalf.

Applicant:

(individual or corporate name) _____

Mailing Address _____

City _____ State _____ Zip Code _____

Daytime Telephone Number with Area Code _____

Fax _____ E-Mail _____

Agent/Contractor (firm name and contact person)

Address _____

City _____ State _____ Zip Code _____

Daytime Telephone Number with Area Code _____

Fax _____ E-Mail _____

*Is the applicant the sole owner of all property on which this project is to be constructed and all property involved or impacted by this project? No Yes (if No, provide a letter signed by the property owner authorizing the agent/contractor to act on his or her behalf or a copy of easements or right-of-ways. If multiple owners, please **attach** all property owners' names, mailing addresses, and telephone numbers.)*

Property Owner's Name

(if different from applicant) _____

Daytime Telephone Number with Area Code _____

Mailing Address _____

City _____

State _____

Zip Code _____

4 List all other federal, interstate, state, or local agency authorizations required for the proposed activity, including all approvals or denials received. (Attach additional sheets if necessary)

Agency _____

Type approval _____

Identification number _____

Date applied _____

Date approved/denied _____

If denied, reason for denial _____

5. ARE YOU AWARE OF ANY UNRESOLVED VIOLATIONS OF ENVIRONMENTAL LAW OR LITIGATION INVOLVING THE PROPERTY? No Yes (If Yes, please explain)

6. DAM, EMBANKMENT, DIKE, SPILLWAY, OR CONTROL STRUCTURE ACTIVITIES:

- Will wetlands will be impacted from any phase of construction activity. No Yes
- Please attach detailed engineering plans for a dam repair, dam alteration, dam abandonment, or dam removal.

7. ADJOINING PROPERTY OWNER NOTIFICATION:

All effected property owners shall be notified 10 days prior to commencing any work.

Adjoining public and private property shall be protected from damage during construction, remodeling and demolition work. The person making or causing an excavation to be made shall provide written notice to the owners of adjoining buildings advising them that the excavation is to be made and that the adjoining buildings should be protected. Said notification shall be delivered not less than 10 days prior to the scheduled starting date of the excavation.

APPLICANT'S CERTIFICATION: READ CAREFULLY BEFORE SIGNING

I am applying for a permit(s) to authorize the activities described herein. I certify that I am familiar with the information contained in this application, that it is true and accurate, and, to the best of my knowledge, in compliance with the *Program and the National Flood Insurance Program*. I understand that there are penalties for submitting false information and that any permit issued pursuant to this application may be revoked if information on this application is untrue. I certify that I have the authority to undertake the activities proposed in this application. By signing this application, I agree to allow representatives of the City of Warren Engineering, Planning and Building Division and/or their agents or contractors to enter upon said property in order to inspect the proposed activity site and the completed project. I understand that I must obtain all other necessary local, county, state, or federal permits and that the granting of other permits by local, county, state, or federal agencies does **not** release me from the requirements of obtaining the permit requested herein before commencing the activity. I understand that the payment of the application fee does **not** guarantee the issuance of a permit.

Your permit decision will be delayed if forms are incomplete or maps and/or drawings are not submitted.

- Property Owner
- Agent/Contractor
- Corporation – Title _____

Printed Name _____ Signature _____ Date _____

8. OTHER INFORMATION TO BE SUBMITTED:

In addition to this application form, it will be necessary to submit additional information for some types of proposed development to determine whether the proposed development is compliant with the Codified Ordinances of the City of Warren Chapter 1331 Flood Control. The applicant agrees to submit any additional information needed to evaluate this permit application. Examples of information needed include:

- A sketch showing the location of any proposed structures in the floodplain as well as an elevation survey showing the natural ground elevation of the proposed building footprint and the lowest floor elevation of the proposed structure(s).
- A detailed description of any nonstructural activity (filing, grading, etc.) and a sketch showing the location of the development activity.
- A hydrologic and hydraulic engineering analysis for any development activity in an identified floodway area.

BEFORE YOU DIG 

48 hours before you dig contact the Ohio Utilities Protection Service at 1-800-362-2764

- APPROVED
- DENIED

By: _____ Date: _____
Christopher Taneyhill, Building Official