

All permit, registration and inspection fees are payable to the "CITY OF WARREN" by check or money order. No cash will be accepted.

COPIES:

8 1/2 X 11 copies \$0.25
 11 X 17 copies \$0.25
 Drawings & Maps \$0.25/linear ft.
 Sewer Book Pages \$1.00
 Large City Map \$1.00
 Planning (Tax) Map \$3.00
 Zoning Map \$1.00

The City Street Directory is online at www.warren.org



CITY OF WARREN, OHIO
 ENGINEERING, PLANNING & BUILDING DEPT.
 540 Laird Avenue Se
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CITY OF WARREN, OHIO

**ENGINEERING,
 PLANNING &
 BUILDING
 DEPARTMENT**



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 Tel: 330-841-2562
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**ENGINEERING, PLANNING
 & BUILDING OFFICE**

CONTRACTOR REGISTRATION

Before a contractor's registration is granted or renewed, the applicant shall pay to the City of Warren the following fees:

TYPE	INITIAL	RENEWAL
General Contractor	\$200.00	\$100.00
Mechanical, Electrical or Mechanical Subcontractor	\$200.00	\$100.00
Street Contractor	\$50.00	\$25.00

New Registrants must submit the following:

- Federal Tax Identification Number
- Social Security Number
- Surety Bond in the amount of Ten Thousand Dollars (\$10,000.00)
- Ohio Worker's Compensation Certificate (if other than Sole Proprietorship)
- Proof of Liability Insurance Coverage, with a minimum coverage of three hundred thousand dollars (\$300,000.00)
- A CURRENT City of Warren Income Tax Account Number
- Proof of State or Federal License per House Bill 402

Permits can only be issued to REGISTERED CONTRACTORS pursuant to the Codified Ordinances of Warren, Ohio 1305.015 or to homeowners who work on the single family dwelling in which they reside. Homeowners must sign a waiver as specified in Section 1305.08 of the Codified Ordinances.

Do not delay registering. The registering process may take several weeks.

All construction commenced before obtaining permits is subject to all applicable fines in accordance with the Codified Ordinances of the City of Warren, Ohio 1307.08 Failure to Obtain Permits.

**ENGINEERING
 DIVISION**



STREET RIGHT OF WAY PERMITS

Permits are issued to Licensed Contractors who engage in any type of work within the street right of way.

Street Right of Way Permit \$25.00

Only Permits for Ditch Pipe Installation are issued without a Licensed Contractor's signature.

Permits for Storm Sewer Connections must be signed by a Licensed Sewer Builder or Licensed Plumber.

SANITARY SEWER PERMITS

A Sanitary Permit must be obtained for all connections to the sanitary sewer and are issued only to Licensed Sewer Builders & Licensed Plumbers.

Sanitary Sewer Connection Fees:

	Service	Inspection
Residential	\$300.00	\$25.00
Commercial	Per Usage	\$50.00
Industrial	Per Usage	\$75.00

Industrial Connections must be approved by the City of Warren's Water Pollution Control Pre-Treatment Coordinator.

See the Engineering Division for the following:

- Drainage and Flooding Problems
- Grades for Drive and Sidewalk Construction
- Reporting Sidewalk Damaged by Trees located in the Street Right of Way. There is a program to replace these walks.
- Interpret Deed Descriptions
- Sanitary and Storm Sewer Records
- Various Maps and Records of the City of Warren

BUILDING DIVISION



SPECIAL RESIDENTIAL PERMIT FEE SCHEDULE Codified Ordinances Section 13-Building Code

* Add an additional 1% of Residential Building Permits for the Ohio Board of Building Standards Assessment

Description	Fee	Inspection	Zoning	Plan Review	Total
Single garage, detached, new construction	\$20.00	\$5.00	\$10.00	\$5.00	\$40.00
Double garage, or larger, detached, new construction	\$30.00	\$5.00	\$10.00	\$5.00	\$50.00
Utility buildings, or other detached structures of 100 or more sq. ft..	\$30.00	\$5.00	\$10.00	\$5.00	\$50.00
Re-siding, vinyl, aluminum or wood	\$25.00	\$5.00	-	-	\$30.00
Window new <i>or</i> replacement	\$25.00	\$5.00	-	-	\$30.00
Entry Door new <i>or</i> replacement	\$25.00	\$5.00	-	-	\$30.00
Re-roofing	\$25.00	\$5.00	-	-	\$30.00
Basement waterproofing	\$25.00	\$5.00	-	-	\$30.00
Fireplace, each	\$25.00	\$25.00	-	-	\$50.00
Wood stove, freestanding, or manufactured fireplace, each	\$20.00	\$25.00	-	-	\$45.00
Decks	\$25.00	\$5.00	\$10.00	-	\$40.00
Swimming pool, with a controlled water supply over 24 inches in depth <i>or</i> 180 sq. ft. of surface area	\$25.00	\$5.00	\$10.00	-	\$40.00
Description	Fee	Inspection	Zoning	Sewer Sealing	Total
Demolition, house-one story	\$65.65	\$5.05	-	\$25.00	\$95.70
Demolition, house-two story	\$131.30	\$5.05	-	\$25.00	\$161.35
Description	Fee	Inspection	Zoning	Total	
Demolition, single garage	\$10.10	\$5.05	-	\$15.15	
Demolition, double garage, or larger	\$20.20	\$5.05	-	\$25.25	
Moving of any structure	\$65.00	\$20.00	\$10.00	\$95.00	
Boarding	\$25.00	\$5.00	-	\$30.00	
Certificate of use and occupancy	\$20.00	\$10.00	-	\$30.00	
Hot water tank, replacement	\$25.00	-	-	\$25.00	
Heating systems, up to 150,000 BTUs	\$50.00	\$25.00	-	\$75.00	
Electrical service (re-connection)	\$25.00	-	-	\$25.00	
Description	Fee	Inspection	Zoning	Meter Socket	Total
Electrical service	\$25.00	\$25.00	-	\$20.00	\$50.00

NOTE: Electrical, Plumbing, Heating, Ventilating, Air Conditioning and Refrigeration re-inspection, each occurrence \$25.00 / Building \$15.00

All fees are subject to change.

BUILDING PERMITS

Building Permits are issued to Contractors who are registered in the City and to homeowners who wish to undertake work at their own residence in which they reside.

RESIDENTIAL PERMIT FEE SCHEDULE

Single Family New Dwelling:

\$100.00 plus \$4.00 per 100 sq. ft.
Inspection \$75.00
Zoning \$25.00

Multi-Family New Dwelling:

\$65.00 per unit plus \$4.00 per 100 sq. ft.
Inspection \$50.00 per unit
Zoning \$25.00

Alteration/Addition:

\$40.00 plus \$4.00 per 100 sq. ft.
Inspection \$20.00
Zoning \$10.00

Add an additional 1% of Building Permit Fees on Residential Permits for the Ohio Board of Building Standards Assessment.

ELECTRICAL, PLUMBING & H.V.A.C. PERMITS

Electrical, Plumbing, & HVAC Permits are issued to Contractors who are registered with the City and carry a State of Ohio Certificate of Competency. A homeowner may be issued an Electrical, Plumbing or HVAC Permit only if the work to be done is at their residence in which they reside and the owner is doing the work.

PLAN REVIEW PROCESS

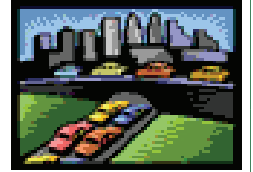
The applicant must pay a processing fee with the Plan Review Application. All documents must be prepared and sealed by an Ohio architect or professional engineer. Typically, three sets of plans are submitted. Four sets are submitted when commercial food service is involved with a project. Most plans can be reviewed within a two-week period.

Type of Structure	Plan Review Fee
Commercial	\$65.00 per hour
Single Family	\$50.00
Multi-Family	\$30.00 per unit
Residential Addition/Alteration	\$2.00 per 100 sq. ft.

For Additional Fees & Specifications Contact:

Chris Taneyhill, Building Official 330-841-2617
Harry Kriner, Building Inspector 330-841-2916
Richard Bennett, Plumbing Inspector 330-841-2615
Tim Gallagher, Electrical Inspector 330-841-2616

PLANNING DIVISION



PLANNING & ZONING PERMIT

Applications for Zoning Permits shall be submitted in a form given by the Division. The application must include the full name and address of the applicant and of the owner along with a sketch or plot plan of the proposed construction. See the Building Divisions fee schedules for the proper fee. Zoning Permits are issued for all new and remodeling construction.

PORTABLE SIGN PERMIT

Portable Sign Permit \$25.00 per year

SIGN PERMIT

A drawing of the sign and a site plan showing the location of the sign must be submitted.
0 to 25 sq. ft. \$5.00 per sign face
26 to 50 sq. ft. \$30.00 per sign face
51 sq. ft. and over \$50.00 per sign face
Painted bulletins and Poster Panels \$100.00 each

See the Building Division for all sign permits.

ZONING MAPS

Zoning Maps are available for \$1.00

See the Planning Division for the following:

- Fence Guidelines
- Enforcement of Zoning Regulations
- Allowable Uses in Zoning Districts
- Car Parking in Yard Enforcement
- Inoperable or Junk Car Removal
- Maps showing city lots \$3.00 each
- Approval for Subdivision & Merging of Lots, \$10.00 per lot
- Site Plan Review
- Annexation Petitions
- Zone Changes
- Zoning Variances
- Street Vacations