

2013 ANNUAL REPORT

DEPARTMENTAL REPORTS

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ENGINEERING, PLANNING & BUILDING DEPARTMENT

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DEPARTMENTAL COMPUTER SYSTEM

The Departmental computer system consists of a network server and twelve (12) PC workstations. Three (3) of the workstations are equipped with Computer Aided Drafting (CAD) software and ArcMap. Six (6) workstations are equipped with a permit program called ICES. All workstations are programmed for word processing and spreadsheet work.

ICES PERMIT PROGRAM

The Engineering, Planning and Building Department purchased the ICES Permit Program in 1997 from Comprehensive Business Solutions, Inc. of North Royalton, Ohio and has been utilizing it to issue all permits since 2000.

The ICES program is used by the entire Engineering, Planning and Building Department to issue and track permits and contractor registrations. It also enables the building inspectors to record and track inspections and plan reviews.

The program enables the department to print a number of reports based on financial records, permit types, specific contractors, and a number of other variables set by departmental personnel.

The ICES permit program is maintained and updated by Comprehensive Business Solutions.

VEHICLES REPORT

2004 FORD TAURUS

(License Plate # OY3940, ID#B-1)

This vehicle is assigned to the Building Official for transportation to and from various meetings and inspections. This vehicle is in fair condition.

2004 FORD TAURUS

(License Plate # OY3941, ID#B-4)

This vehicle is assigned to the building inspectors for transportation to and from various meetings and inspections. This vehicle is in fair condition.

2002 DODGE CARAVAN

(License Plate # OZ4440, ID#E-1)

This vehicle is assigned to and used by the Engineering Division field crew to transport personnel and equipment to job sites. This vehicle is in fair condition.

2002 CHEVROLET MALIBU

(License Plate # OY8920, ID#E-2)

This vehicle is assigned to the Director of Engineering, Planning & Building for transportation to and from various meetings and inspections. This vehicle is in fair condition.

2002 CHEVROLET MALIBU

(License Plate # OY8921, ID#P-1)

This vehicle is assigned to the Planning Coordinator for transportation to and from various meetings and inspections. This vehicle is in fair condition.

2001 BUICK CENTURY

(License Plate # 210YLM, ID#B-2)

This vehicle is used by the building inspectors for transportation to and from various meetings and inspections. This vehicle is in poor condition.

1999 OLDS DELTA 88

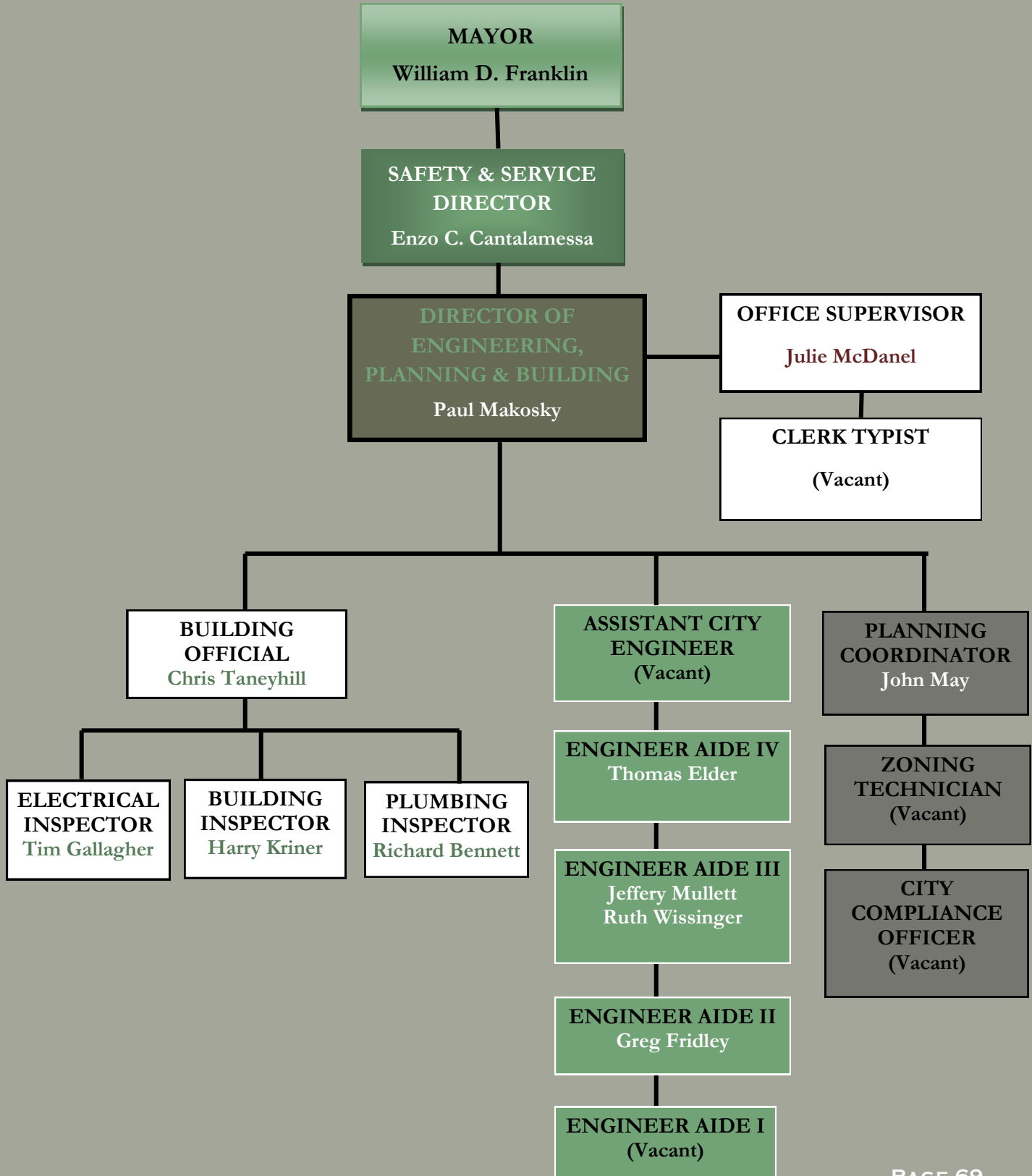
(License Plate #216YLM, ID#E-3)

This vehicle is assigned to and used by the Engineering Division to transport personnel and equipment to job sites. This vehicle is in poor condition.

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ENGINEERING, PLANNING & BUILDING DEPARTMENT

ORGANIZATIONAL CHART



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