

DEPARTMENTAL REPORTS



In This Section

<i>Recommendations</i>	47
<i>City Parks</i>	48
<i>Departmental Reports</i>	49
<i>Organizational Chart</i>	50

DIRECTOR'S RECOMMENDATIONS

Recommendations by the Director of the Engineering, Planning & Building Department:

In determining the needs of the City of Warren, the following projects are recommended for construction:

Streets and Highways

Youngstown Road Reconstruction

City Wide Resurfacing Program

Maintenance Contracts (Partial Depth Repairs, Crack Sealing, Guardrail, Paint Striping and Grass Cutting)

Concrete Street Rehabilitation

Traffic Sign Replacement

North Tod Avenue Reconstruction

Storm Sewers

Parkman Road Storm Relief Sewer

Coit Avenue NW Storm Sewers

North Tod Avenue Storm Sewer (Crestwood– West)

Traffic Signal Timing and Phasing Improvements

Accident Prevention and Signal Retiming for the intersections of East Market Street/Laird Avenue and West Market Street/Tod Avenue.

Miscellaneous

Community Sign Project

Quinby Park Shelter House

Building Assessments/Improvements

Neighborhood Park Improvements

Greenway Trailheads

Riverwalk Projects

Graffiti Removal

Decorative Crosswalk Sealing

City Wide Sidewalk Repair Project

Damaged Tree Removal in the Right-of-Way

I would recommend that a program be developed to begin repairing concrete pavement.

I would recommend that funds be allocated for an annual resurfacing program. The raising cost of asphalt has made it increasingly difficult to resurface a sufficient amount of streets.

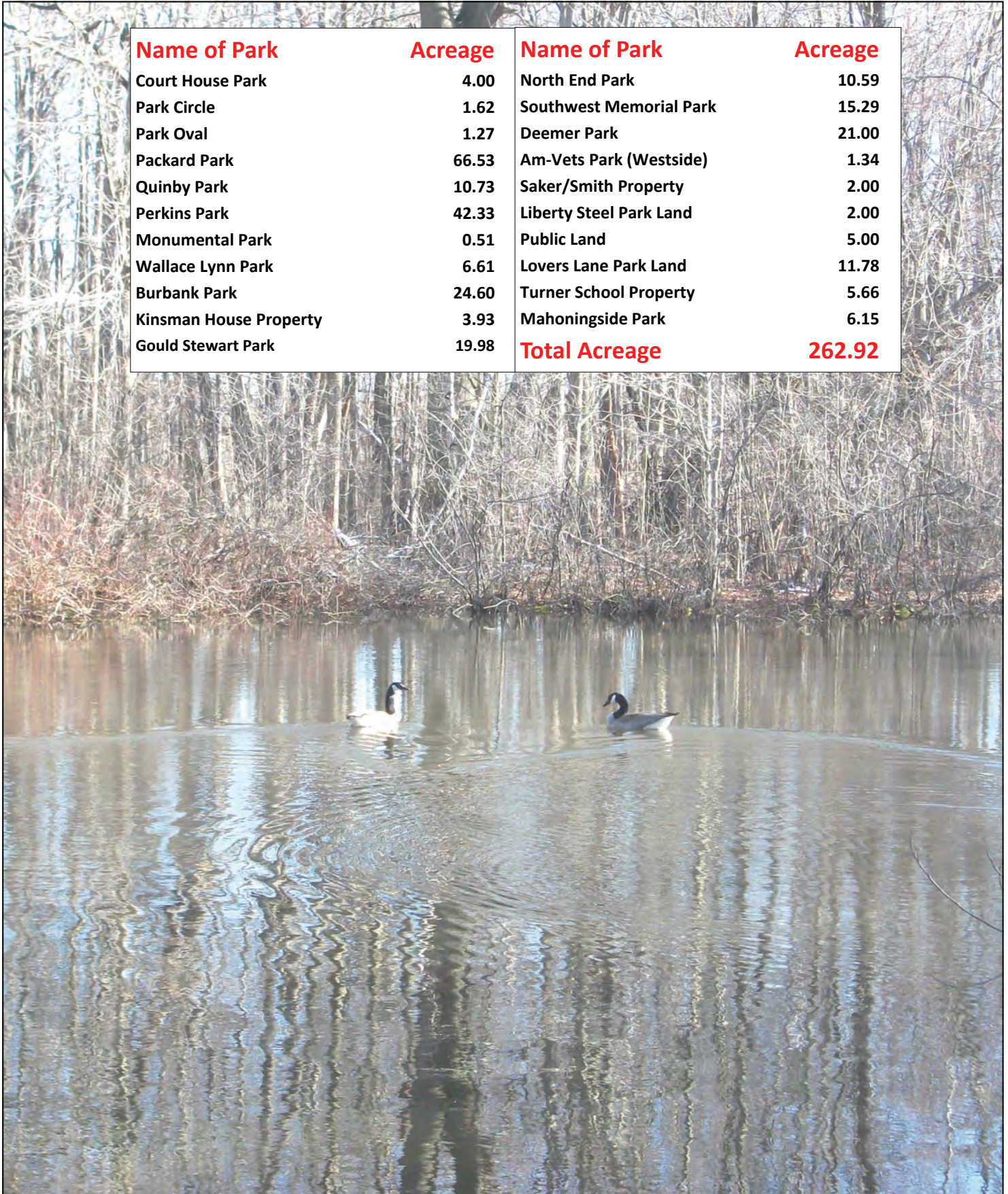
I would recommend that the City continue an annual crack sealing program. Crack sealing adds years to the useful life of the City's asphalt streets.

To assist the funding of the above proposal and other capital street improvement needs, I would recommend that Council pass the one (1) remaining five dollar (\$5.00) license plate tax. This would be used for street capital improvements only, no salaries would be paid from these funds.



Concrete Street in Need of Rehab

CITY PARKS



Name of Park	Acreage	Name of Park	Acreage
Court House Park	4.00	North End Park	10.59
Park Circle	1.62	Southwest Memorial Park	15.29
Park Oval	1.27	Deemer Park	21.00
Packard Park	66.53	Am-Vets Park (Westside)	1.34
Quinby Park	10.73	Saker/Smith Property	2.00
Perkins Park	42.33	Liberty Steel Park Land	2.00
Monumental Park	0.51	Public Land	5.00
Wallace Lynn Park	6.61	Lovers Lane Park Land	11.78
Burbank Park	24.60	Turner School Property	5.66
Kinsman House Property	3.93	Mahoningside Park	6.15
Gould Stewart Park	19.98	Total Acreage	262.92

DEPARTMENTAL REPORTS

Departmental Computer System

The Departmental computer system consists of a network server and twelve (12) PC workstations. Three (3) of the workstations are equipped with Computer Aided Drafting (CAD) software and ArcMap. Six (6) workstations are equipped with a permit program called ICES. All workstations are programmed for word processing and spreadsheet work.

ICES Permit Program

The department purchased the ICES Permit Program in 1997 from Comprehensive Business Solutions, Inc. of North Royalton, Ohio and has been utilizing it to issue all permits since 2000.

The Program is primarily used by the Building Division. This program enables the building inspectors to record and track permits, inspections, plan reviews and contractor registrations in all disciplines.

The program is used by the Engineering Division to issue Street Right-of-Way Permits and to track Street Contractor registrations.

The program is also used by the Planning and Zoning Division to issue Zoning Permits.

The program will also print a number of reports based on financial, permit types, specific contractors, and a number of other variables set by departmental personnel.

The ICES permit program is routinely updated by Comprehensive Business Solutions as improvements are made in the different modules in the program.

VEHICLES REPORT

2004 FORD TAURUS

(License Plate # OY3940, ID#B-1)

This vehicle is assigned to the Building Official for transportation to and from various meetings and inspections. This vehicle is in good condition.

2004 FORD TAURUS

(License Plate # OY3941, ID#B-4)

This vehicle is assigned to the building inspectors for transportation to and from various meetings and inspections. This vehicle is in good condition.

2002 DODGE CARAVAN

(License Plate # OZ4440, ID#E-1)

This vehicle is assigned to and used by the Engineering Division field crew to transport personnel and equipment to job sites. This vehicle is in fair condition.

2002 CHEVROLET MALIBU

(License Plate # OY8920, ID#E-2)

This vehicle is assigned to the Director of Engineering, Planning & Building for transportation to and from various meetings and inspections. This vehicle is in good condition.

2002 CHEVROLET MALIBU

(License Plate # OY8921, ID#P-1)

This vehicle is assigned to the Planning Coordinator for transportation to and from various meetings and inspections. This vehicle is in good condition.

2000 BUICK LASABRE

(License Plate # 210YLM, ID#B-2)

This vehicle is used by the building inspectors for transportation to and from various meetings and inspections. This vehicle is in fair condition.

1999 OLDS 88

(License Plate # 216YLM, ID#E-3)

This vehicle is assigned to and used by the Engineering Division to transport personnel and equipment to job sites. This vehicle is in fair condition.

ORGANIZATIONAL CHART

