

**2012  
CONSOLIDATED ANNUAL PERFORMANCE  
AND  
EVALUATION REPORT**



**CITY OF WARREN, OHIO  
AND  
WARREN-TRUMBULL HOME CONSORTIUM**

|  |           |
|--|-----------|
| Contents   |           |
| Executive Summary .....  | 4         |
| <b>General Questions</b> .....   | <b>5</b>  |
| Leveraging Resources.....  | 11        |
| Match Requirement.....   | 11        |
| <b>Managing the Process</b> .....  | <b>11</b> |
| <b>Citizen Participation</b> .....                                       | <b>12</b> |
| Institutional Structure.....   | 15        |
| <b>Monitoring</b> .....  | <b>15</b> |
| <b>Lead-based Paint</b> .....  | <b>16</b> |
| Housing Needs .....  | 17        |
| <b>Specific Housing Objectives</b> .....                                 | <b>18</b> |
| Public Housing Strategy .....  | 21        |
| <b>Barriers to Affordable Housing</b> .....                              | <b>22</b> |
| <b>HOME/ American Dream Down Payment Initiative (ADDI)</b> .....         | <b>23</b> |
| Assessment of Relationship of HOME funds .....                           | 23        |
| Home Match Report.....   | 23        |
| Assessments .....  | 23        |
| Homeless Needs .....   | 24        |
| Specific Homeless Prevention Elements.....                               | 24        |
| Emergency Shelter Grants (ESG) .....                                     | 25        |
| <b>Community Development</b> .....                                       | <b>26</b> |
| 1 Assessment of Relationship of CDBG Funds to Goals and Objectives ..... | 29        |
| 2 Changes to Program Objectives .....                                    | 32        |
| 3 Assessment of Efforts in Carrying Out Planned Actions .....            | 32        |
| 4 For Funds Not Used for National Objectives .....                       | 32        |
| 5 Anti-displacement and Relocation .....                                 | 32        |
| 6 Low/Mod Job Activities .....   | 32        |
| 7 Low/Mod Limited Clientele Activities .....                             | 32        |
| 8 Program Income received .....  | 32        |
| 9 Prior period adjustments.....  | 33        |
| 10 Loans and other receivables .....                                     | 33        |
| 11 Lump sum agreements .....   | 33        |
| 12 Housing Rehabilitation .....  | 34        |
| 13 Neighborhood Revitalization Strategies.....                           | 34        |
| Antipoverty Strategy .....   | 34        |
| Non-homeless Special Needs .....   | 35        |
| Specific HOPWA Objectives .....  | 36        |

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**CITY OF WARREN, OHIO  
2012 CAPER**

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The grantee must submit an updated Financial Summary Report (PR26).

Program Year 2 CAPER Executive Summary response:

**Executive Summary**

It is the purpose of the Consolidated Annual Performance and Evaluation Report (CAPER) to review the activities of the City of Warren and the Warren-Trumbull HOME Consortium for the most recent fiscal year: January 1, 2012 through December 31, 2012. This document provides the US Department of Housing and Urban Development (HUD) with a summary of resources used and self-evaluation of progress made to address goals and objectives outlined in the FY2010-2014 Consolidated Plan, including identifying the activities, expenditures, and accomplishments made during the past program year.

Community Development Block Grant (CDBG) Program

The City of Warren, a designated entitlement community, receives CDBG funds to develop viable urban communities through continued investment in neighborhood revitalization, economic development activities, community facilities and public services, principally directed towards low- to moderate-income individuals. All programs are administered by the Warren Community Development Department.

HOME Investment Partnership (HOME) Program

The Warren-Trumbull HOME Consortium is a cooperative enterprise between the City of Warren and Trumbull County. Recognized as a participating jurisdiction its funds are used to expand the local supply of decent, affordable housing throughout the county. Activities are accomplished through acquisition, rehabilitation and new construction of housing. The City of Warren is the lead agency for the Consortium and the Community Development Department administers all related programs.

During the 2012 fiscal year, the City of Warren and Consortium received the following funds:

2012 ALLOCATED FUNDS

|      |                 |                |              |
|------|-----------------|----------------|--------------|
| CDBG | B-12-MC-39-0022 | City of Warren | \$ 1,067,186 |
| HOME | M-12-DC-39-0202 | Consortium     | \$ 463,928   |

## General Questions

1. Assessment of the one-year goals and objectives:
  - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
  - b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.
  - c. If applicable, explain why progress was not made towards meeting the goals and objectives.
2. Describe the manner in which the recipient would change its program as a result of its experiences.
3. Affirmatively Furthering Fair Housing:
  - a. Provide a summary of impediments to fair housing choice.
  - b. Identify actions taken to overcome effects of impediments identified.
4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.
5. Leveraging Resources:
  - a. Identify progress in obtaining “other” public and private resources to address needs.
  - b. How Federal resources from HUD leveraged other public and private resources.
  - c. How matching requirements were satisfied.

Program Year 2 CAPER General Questions response:

### Assessment of one-year goals and objectives

|  | Performance Indicator       | 5 Year Goal | 2012 Accomplishment   | Funding Source | Amount Expended |
|--|-----------------------------|-------------|---|----------------|-----------------|
| <b>Objective</b>   | <b>Economic Opportunity</b> |             |   |                |                 |
| <b>Economic Development</b>  |                             |             |   |                |                 |
| <u>C.D &amp; E.D Professional Services</u>                           |                             |             | meetings w/current or prospective businesses 222  | CDBG           | \$ 90,000.00    |
| Administrative services contract to assist businesses Under contract | # of businesses assisted    | 250         | meetings involving development issues 64<br>business inquiries 87                             |                |                 |
| Minority Contractors Business Assistance                             |                             |             | site visits 13<br>business inquiries/downtown buildings 43<br>meetings w/new RLF borrowers 24 |                |                 |
| <u>Revolving Loans</u>   |                             |             |   |                |                 |
| Datta Properties, LLC  |                             |             | 3 FTE retained/3 jobs created   |                | \$ 75,000.00    |
| Smile Service, Inc.  |                             |             | 5 FTE retained/4 jobs created   |                | \$ 50,000.00    |
| Mamula Contracting   |                             |             | 19 FTE retained/2 jobs created  |                | \$ 25,000.00    |
| <u>Facade grants</u>   |                             |             |   |                |                 |
| Datta Properties, LLC  | # of business assisted      | 25          |   | UDAG           | \$ 5,000.00     |
| Raymond John Wean Renovation - Complete                              |                             |             |   | CDBG           |                 |
| <b>Acquisition, Disposition, Clearance</b>                           |                             |             |   |                |                 |
| <u>Commercial Land Acquisition</u>                                   | # of businesses             | 2           | 0   |                |                 |
| Gasification Plant   |                             |             | In progress   | Clean Ohio     | \$ 197,956.00   |
| <b>Leveraged Funding</b>   |                             |             |   |                |                 |
| <u>Residential Historic Preservation</u>                             | # of units                  | 2           |   | CDBG           |                 |
| Restoration to the interior of the Kinsman House                     |                             |             | In progress   | SAT            | \$ 10,675.00    |
| <u>Code Enforcement</u>  | # of units                  | 1500        | 605   | CDBG           | \$ 49,000.00    |

|   | Performance Indicator | 5 Year Goal | 2012 Accomplishment | Funding Source | Amount Expended  |
|---|-----------------------|-------------|---------------------|----------------|--|
| <b>Objective Decent Housing</b>   |                       |             |                     |                |  |
| <b>Housing and Homeless Services</b>  |                       |             |                     |                | <b>\$ 554,071.42</b>   |
| <u>Emergency Home Repair</u><br>completed 1371 Palmyra Rd.  | # of units assisted   | 100         | 1                   | CDBG           | \$ 6,262.29<br>\$ 6,262.29   |
| <u>Owner-occupied Rehabilitation - City</u><br>completed 701 Woodbine   | # of units assisted   | 100         | 9                   | HOME           | \$ 255.86<br>\$ 255.86   |
| <u>Owner-occupied Rehabilitation - County</u><br>completed 2277 Overland, Warren<br>completed 2504 Fifth, Youngstown<br>completed 2280 Overland, Warren<br>completed 1960 Ewalt, Warren<br>2136 Overland, Warren<br>501 Murray Hill, Youngstown<br>3509 Dunbar Lane, Cortland<br>2046 Ewalt, Warren |                       |             |                     | HOME           | \$ 286,012.72<br>\$ 40,471.45<br>\$ 51,514.67<br>\$ 42,869.16<br>\$ 45,400.87<br>\$ 39,031.16<br>\$ 33,411.62<br>\$ 29,800.00<br>\$ 3,513.79 |
| <u>Home ownership Assistance - City</u><br>358 Willard, Warren<br>321 Kenmore, Warren<br>1206 Kenmore, Warren<br>183 Genesee, Warren<br>160 Woodbine, Warren<br>926 Central Parkway, Warren<br>705 Central Parkway, Warren  | # of units assisted   | 100         | 9                   | HOME           | \$ 35,000.00<br>\$ 5,000.00<br>\$ 5,000.00<br>\$ 5,000.00<br>\$ 5,000.00<br>\$ 5,000.00<br>\$ 5,000.00                                       |
| <u>Home ownership Assistance - County</u><br>232 Wae Trail, Cortland<br>4955 Woodrow, Champion  |                       |             |                     |                | \$ 10,000.00<br>\$ 5,000.00<br>\$ 5,000.00   |
| <u>CHDO Reserve Projects</u><br>1342 Front, Warren<br>307 Douglas, Warren<br>514 Freeman, Warren<br>1155 Swallow, Warren<br>Sponsorship, Warren   |                       |             | 5                   | HOME           | \$ 93,062.70<br>\$ 4,238.30<br>\$ 17,591.00<br>\$ 13,983.40<br>\$ 17,250.00<br>\$ 40,000.00  |
| Multi-Unit Housing<br>Morgandale Commons<br>under contract YWCA of Warren   | # of units assisted   | 40          | 10                  | HOME<br>PI     | 123,477.85   |
| Transitional Housing  | # of beds             |             |                     |                |  |

|  | Performance Indicator | 5 Year Goal | 2012 Accomplishment | Funding Source | Amount Expended   |
|--|-----------------------|-------------|---------------------|----------------|---|
| <b>Objective</b> <b>Suitable Living Environment</b>  |                       |             |                     |                |   |
| <b>Infrastructure &amp; Public Improvements</b>  |                       |             |                     |                | <b>\$ 682,507.90</b>                                      |
| <u>Street Improvements</u>   | # of persons served   | 50,000      | 17230               | CDBG           | \$ 621,058.33   |
| Larchmont NE - Elm Rd to Yale<br>Idylwild NE - Fremont to dead end<br>Swallow - Parkman to Tod<br>Swallow SW - Parkman to dead end<br>West Park Dr SW - Hamilton to Jackson<br>Yale NE - Larchmont to Sheridan<br>Cherry NW - W. Mkt to Buckeye<br>Cornell NE - Larchmont to Dead end<br>Desota NW - Kinsman to Rex Blvd<br>Arlington NW - Comstock to Douglas<br>Mayflower NW - Mahoning to Vernon<br>Vernon NW - Mayflower to Comstock<br>Vernon NW - Comstock to Roosevelt<br>Unnamed alley - Tod SW to Mike Pl<br>Buckeye NW - Tod NW to Parkman<br>Perkins Dr - Perkins Circle to Perkins Park<br>Burton SE - Rogers to Central Pkwy<br>Central Parkway - Youngstonw Rd to VanWye<br>Colonial SE - Willard to dead end<br>Burton SE - Niles Rd to Rogers<br>VanWye<br>Francis - Youngstown Rd to Colonial |                       |             |                     |                |   |
| <u>Sidewalk Program</u>  | # of persons served   | 10,000      | 10839               | CDBG           | \$ 24,270.00  |
| 301 Haymaker NW<br>840-848 Buckeye NW<br>631 Tod NW<br>462 Belmont NW<br>248-260 Belmont NW<br>197 Washington NW<br>1722 Mahoning NW<br>2066-2076 Vernon NW<br>481 Forest NE<br>565-575 Belmont NE<br>2248-2254 Brier SE<br>1835 Wallace<br>564 Parkman NW<br>1802 Union SW<br>1635 Woodbine SE  |                       |             |                     |                |   |
| <u>Target Area trees</u>   |                       |             | 7360                |                | \$ 24,050.00<br>\$ 6,810.00<br>\$ 9,490.00<br>\$ 7,750.00 |
| 283 Atlantic NE<br>204 Forest NE<br>505 Highland SW<br>221 Highland SW<br>131 Chestnut NE<br>Courthouse Park<br>222 Forest NE<br>1313 Tod SW<br>509 Fourth SW<br>487 Fourth SW<br>140 Washington NW<br>180 Washington NW<br>154 Washington NW<br>827 Mercer NE<br>631 Olive NE<br><br>Target area tree planting  |                       |             |                     |                | \$ 1,800.00   |
| <u>Parks &amp; Recreation</u>  |                       |             | 4104                |                | \$ 11,329.57<br>\$ 7,930.00<br>\$ 1,612.00<br>\$ 1,787.57 |
| Installation of timber rail at Packard Park<br>Cornhole games<br>Picnic Tables   |                       |             |                     |                |   |
| <b>Acquisition, Disposition, Clearance<br/>Clearance &amp; Demo</b>  | # of units            | 350         | 45                  |                | <b>\$ 391,642.54</b>                                      |
| 6 - CDBG-Code Demolitions<br>39 - NSP-1  |                       |             |                     | CDBG<br>NSP-1  | \$ 24,522.78<br>\$ 367,119.76                             |

|  | Performance Indicator              | 5 Year Goal | 2012 Accomplishment | Funding Source | Amount Expended     |
|--|------------------------------------|-------------|---------------------|----------------|---------------------|
| <b>Objective</b>                             | <b>Suitable Living Environment</b> |             |                     |                |                     |
|  | <b>Public Services</b>             |             |                     |                | <b>\$213,431.80</b> |
| <u>General</u>                               | # of persons served                | <b>600</b>  | <b>1560</b>         | CDBG           | <b>\$47,548.32</b>  |
| Catholic Charities Homeless Benefits         |                                    |             | 193                 |                | \$2,960.83          |
| Take Back the Neighborhood                   |                                    |             | n/a                 |                | \$749.00            |
| Christy House Emergency Shelter              |                                    |             | 335                 |                | \$26,305.75         |
| A House of Blessing                          |                                    |             | 114                 |                | \$6,281.26          |
| Red Cross Disaster Relief                    |                                    |             | 31                  |                | \$397.89            |
| Salvation Army Food Program                  |                                    |             |                     |                | \$0.00              |
| Community Volunteer Council                  |                                    |             | 887                 |                | \$10,853.59         |
| <u>Youth Services</u>                        | # of persons served                | <b>5000</b> | <b>1969</b>         | CDBG           | <b>\$133,522.11</b> |
| UMCC BILL & GAIL Program                     |                                    |             | 100                 |                | \$14,330.00         |
| UMCC Truancy Intervention Program            |                                    |             | 50                  |                | \$11,238.00         |
| Youth Build                                  |                                    |             | 10                  |                | \$531.23            |
| American Red Cross Aquatics                  |                                    |             | 401                 |                | \$2,080.00          |
| Warren Philharmonic Orchestra                |                                    |             | 363                 |                | \$12,416.43         |
| Inspiring Minds NEO Disciples                |                                    |             | 80                  |                | \$16,553.00         |
| Inspiring Minds Enrichment Program           |                                    |             | 220                 |                | \$51,328.59         |
| Mind Body and Soul                           |                                    |             | 145                 |                | \$13,098.78         |
| Second Harvest Food Bank & Back Pack Program |                                    |             | 600                 |                | \$11,946.08         |
| <u>Transportation Services</u>               | # of persons served                | <b>25</b>   | <b>12</b>           |                |                     |
| SCOPE Adult Day Care Transportation          |                                    |             |                     |                | <b>\$3,033.36</b>   |
| <u>Legal Services</u>                        |                                    | <b>100</b>  | <b>114</b>          | CDBG           |                     |
| Community Legal Aid                          |                                    |             |                     |                | <b>\$15,002.00</b>  |
| <u>Senior Services</u>                       | # of persons served                | <b>100</b>  | <b>10</b>           | CDBG           |                     |
| Trumbull Mobile Meals Therapeutic Meals      |                                    |             |                     |                | <b>\$4,602.30</b>   |
| <u>Substance Abuse</u>                       | # of persons served                | <b>100</b>  | <b>714</b>          | CDBG           |                     |
| Warren UMADAOP                               |                                    |             |                     |                | <b>\$2,920.24</b>   |
| <u>Battered and Abused Spouses</u>           | # of persons served                | <b>100</b>  | <b>186</b>          | CDBG           |                     |
| Someplace Safe                               |                                    |             |                     |                | <b>\$1,527.58</b>   |
| <u>Mental Health Services</u>                | # of persons served                | <b>50</b>   |                     | CDBG           |                     |
| Salvation Army Drop in Center                |                                    |             |                     |                | <b>\$0.00</b>       |
| <u>Handicapped Services</u>                  | # of persons served                | <b>55</b>   | <b>40</b>           | CDBG           |                     |
| Western Reserve Independent Living Center    |                                    |             |                     |                | <b>\$242.30</b>     |
| <u>Neighborhood Cleanups</u>                 |                                    | <b>100</b>  |                     | CDBG           | <b>\$5,033.59</b>   |
| Southwest Neighborhood Association           |                                    |             | n/a                 |                | \$0.00              |
| Trumbull Neighborhood Partnership            |                                    |             | n/a                 |                | \$5,033.59          |

### Program changes

At this time the city has no plans to change its programs.

### Affirmatively Furthering Fair Housing

Housing choice is impeded when actions, omissions, or decisions are taken 1) to restrict a person's choice of housing because of the person's race, color, religion, sex, handicap, national origin, or familial status, 2) or certain residential dwellings are not made available to persons because of race, color, religion, sex, handicap, familial status, or national origin.

In 2010, representatives from the City of Warren, Trumbull County and the Greater Warren-Youngstown Urban League completed the process of implementing the new Analysis of



Impediments to Fair Housing policy. Several action steps were defined for implementation, including education, affordability, accessibility, and enforcement.

### Education

Education is measured in terms of the quantity of fair housing materials distributed each year at various locations, meetings, and presentations throughout the county. As part of the fair housing education component, the City of Warren and Trumbull County promote awareness of and encourage willing compliance with fair housing laws by all entities. Concerns and problems include the lack of awareness of the laws; the protection that is available, and the reluctance to file a complaint.

Taking the steps to broaden the awareness, our office soon realized several tenants were not provided valid mailing addresses for landlords. This poses a problem for the tenant to properly notify the landlord of problems in the residence and/or attempts to block the tenant from following the rent escrow process. The Community Development Department has collaborated with Community Legal Services to compile a brochure advising tenants of their legal rights under the rent escrow procedure and outlines the warning signs of unscrupulous landlords.

The City contracts with Apprisen (formerly known as Consumer Credit Counseling) are to educate homeowners on preparing household budgets, and prioritizing finances. Of the 21 individuals/families counseled, 9 were issued homeownership loans in the city and 5 in the county.

As of June 2009, Ohio had the eight highest rate of foreclosures filed against homeowners in the nation. Trumbull County was one of the ten counties with the highest rates of foreclosure filings. Foreclosure is a legal process, requiring timely responses to court deadlines and correct legal procedures. Poor homeowners are less likely to have the resources to hire an attorney to fight their foreclosure, and unrepresented homeowners are more likely to lose their homes, even if they potentially had the resources to save it. The City provided \$2,500.00 to Community Legal Aid Services to provide free legal advice and representation to homeowners at risk of losing their homes.

### Affordability

Some of the most affordable housing units in both the City of Warren and Trumbull County are owned and operated by the Trumbull Metropolitan Housing Authority (TMHA). Founded in 1934, the Trumbull Metropolitan Housing Authority (TMHA) provides decent, safe and sanitary housing for low- to moderate-income families unable to secure housing needs on the open market. TMHA currently operates 1,221 public housing units in 13 Trumbull county developments, and serves approximately 2,300 low- and moderate income residents. In addition, participants in Section 8 New Construction and TMHA administered Housing Choice Voucher programs make up over 2,400 tenants in 985 units. In 2012, TMHA utilized capital funds to complete a \$1.4 million renovation at Hubbard Manor. Additionally, \$2.8 million American Recovery & Reinvestment Act (ARRA) funds were utilized to conduct a total renovation of the Lancer Court development.

The Family Self-Sufficiency program continues to be a catalyst for the financial autonomy of residents. A combined total of 46 public housing and Housing Choice Voucher families currently

participate in asset accumulation activities and are linked to services which help them overcome any obstacles to self-sufficiency. Since its inception, 61 families have completed the program and have received the balance of their earned escrow accounts. Additionally, the Elderly Service Coordinator has provided over 650 linkages between TMHA residents and the assistance they require to maintain a self-reliant lifestyle during 2012.

TMHA has also joined with local lending institutions to advance homeownership opportunities for Housing Choice Voucher participants and public housing residents. The importance of saving money, improving credit, proper home maintenance and other related issues are clarified to participants so that they might share in the American dream. In 2012, one family purchased a home as a result of this program.

Sunshine, a private, non-profit Community Housing Development Organization (CHDO), provides decent affordable housing to low-income households. Sunshine purchases and rehabilitates vacant single-family houses and rents them to low- and moderate-income individuals. Currently, Sunshine owns and operates 90 units.

The City utilized its CHDO Reserve funds to work with non-profits Sunshine and Paragon to rehabilitate and construct new housing for city residents. In 2012, four single-family homes were rehabilitated and one being a multi-family sponsorship. The following projects relied on concerted effort by public and non-profit agencies, service providers and the community at large.

#### Accessibility

The Fair Housing consortium is comprised of government, non-profit, and for-profit institutions. The goal for the upcoming year is to identify accessibility impediments for the Consortium's own buildings and programs with emphasis on signage, entranceways and doors, parking, sidewalks, restrooms, reception areas, emergency planning, public meetings, fair housing and grant-related literature, and web site content.

While the City of Warren and Trumbull County continue working towards the improvement of housing opportunities for the disable population and improving access to public facilities, more needs to be accomplished.

Educational materials are also distributed at several training workshops held throughout the county to address accessibility to fair housing and fair housing laws.

#### **Obstacles of meeting the Underserved**

The main issue affecting the ability to meet the underserved needs in the city is the lack of funding. In order to address this obstacle, the City continues to partner with government agencies, development organizations, private and non-profit corporations, advocacy and neighborhood groups in an effort to explore other funding sources aimed at benefiting low to moderate income persons.

As a funding agency, it is the goal of the City of Warren to fund gaps in applicant projects with HUD funds. For that reason, the City is often one of several partners in projects that promote a comprehensive approach to housing, community services and economic development. These and

similar policies have allowed the City to maximize the amount of support provided to both low- and moderate-income individuals, in addition to the remainder of Warren residents. The City has established a significant number of partnerships with government agencies, development organizations, private and non-profit corporations, advocacy and neighborhood groups, public schools, behavioral health and shelter service providers, and volunteer groups. The Community Development Department seeks to preserve these relationships while extending the City's role as a coordinator of community resources.

### **Leveraging Resources**

The City of Warren committed \$1,000.00 CDBG dollars to the YWCA of Warren to secure leveraged funds of \$105,000.00 from the Appalachian Regional Commission (ARC) to renovate a locker room into a tech-friendly classroom. The City also leveraged resources to address the need for site assessment and remediation of two brownfield locations. Clean Ohio Revitalization Fund award of \$1,358,607.00 was used to clean up and remediate hazardous substances at the Mahoning side site and Clean Ohio Assistance Fund award of \$237,690.00 to undertake site assessment of the former Warren Gasification Plant.

The City also received \$150,000.00 from the National Parks Service to make renovations to the interior of the historic Kinsman House and continued to eliminate slum and blight by razing unsafe structures throughout the city using NSP1 funds in the amount \$367,119.76 and utilized \$24,522.78 CDBG Code Demolition funds.

### **Match Requirement**

According to HUD regulations, grantees must match HOME funds with outside funding. In 2012, \$744,360.66 of HOME funds expended required \$186,090.16 in match. The City utilized credits accumulated from cash contributions, real property and donated labor and has a remaining balance of \$463,155.02. (See Index Tab - Match Report)

Program Year 2 CAPER Managing the Process response:

### **Managing the Process**

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Program Year 2 CAPER Managing the Process response:

The Community Development department serves as the lead entity of the Warren-Trumbull HOME Consortium. As per agreement, Trumbull County submits all necessary paperwork to Community Development for set-up, draw and completion of all housing activities. Staff remains current on program and planning requirements through conference and training events and through individual research and study; in addition, working relationships are encouraged with representatives at the Columbus field office. The department is also responsible for overseeing compliance with HUD regulatory program and planning requirements for CDBG and HOME funding. In accordance with performance measurement procedures, staff reviewed sub-recipient budgets, programs, monitored compliance with local priorities, tracked performance goals and

performed regular on-site visits. The City of Warren also undergoes an annual city-wide financial audit.

### **Citizen Participation**

1. Provide a summary of citizen comments.
2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

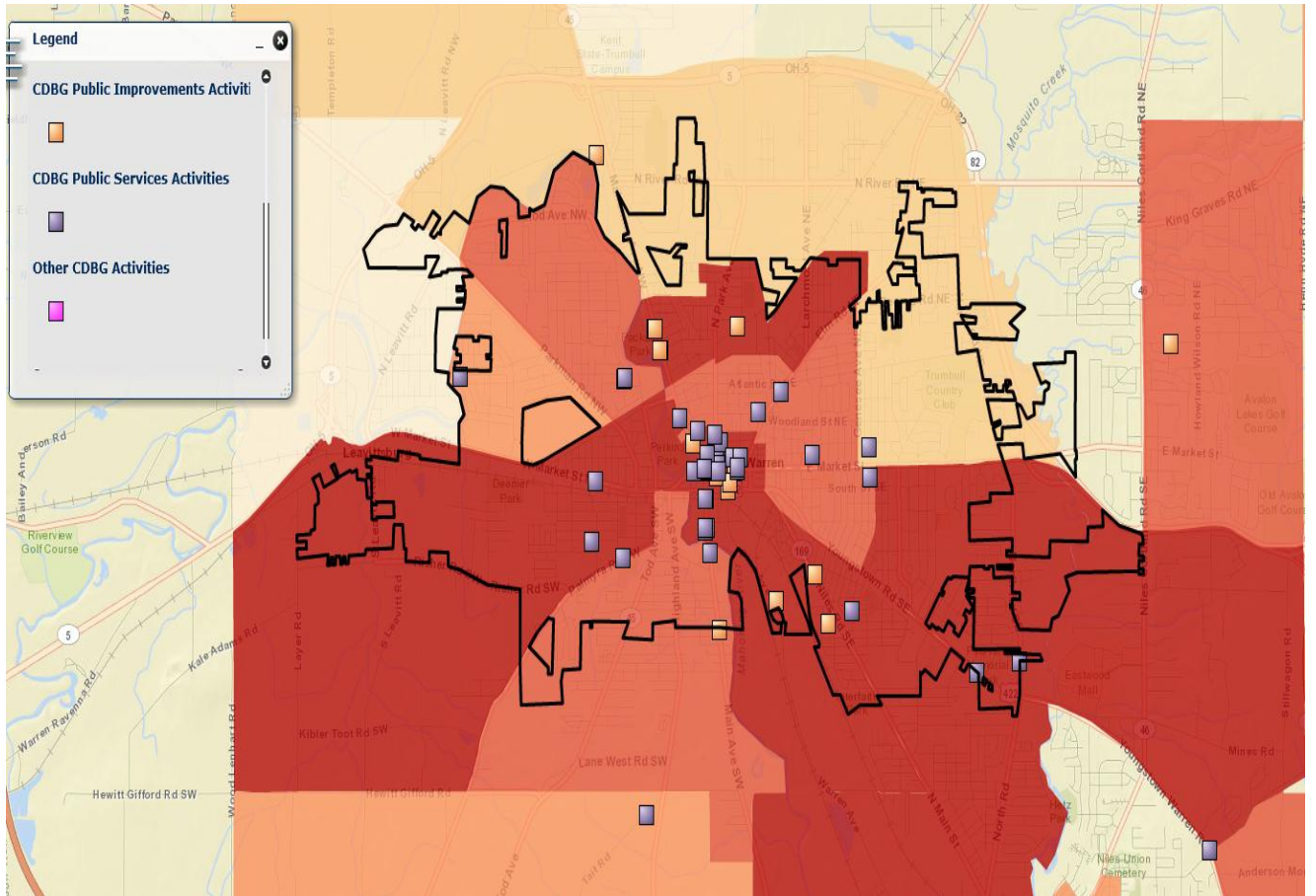
\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

#### **Program Year 2 CAPER Citizen Participation response:**

In accordance with the requirements of the Citizen Participation Plan, the City published notice of Comment Period and Public Hearings in a newspaper of general circulation and on the City's web site at [www.warren.org](http://www.warren.org); indicating that the 2012 CAPER was made available for review between February 28, 2013 and March 14, 2013 at the office of the Warren Community Development Department and on line at [www.warren.org](http://www.warren.org). Public hearings were held on Monday, March 18, 2013.

See tab 2012 Public Hearing for comments received.

# Geographic Distribution



| <b>GENERAL PURPOSE</b>             |                         |
|------------------------------------|-------------------------|
| Commercial Land Acquisition        | \$75,000                |
| Community & Economic Development   | \$90,000                |
| Contingency                        | \$358,149               |
| HOME Buyers Counseling             | \$9,000                 |
| Housing Emergency                  | \$25,000                |
| Kinsman House                      | \$75,000                |
| Program Administration             | \$213,437               |
| Property Maintenance Code Division | \$49,000                |
| Target Area Street Resurfacing     | \$67,000                |
|                                    | <u><b>\$961,586</b></u> |

| <b>PUBLIC SERVICE</b>                   |                         |
|---|-------------------------|
| American Red Cross                      | \$2,080                 |
| Catholic Charities                      | \$1,040                 |
| Christy House Emergency Shelter         | \$14,936                |
| Comm. Legal Aid Foreclosure Prevention  | \$2,600                 |
| Community Volunteer Council             | \$3,120                 |
| Inspiring Minds Enrichment Program      | \$21,360                |
| Mind Body and Soul                      | \$9,360                 |
| Salvation Army Drop in Center           | \$2,080                 |
| Salvation Army Emergency Food Program   | \$5,200                 |
| SCOPE Adult Daycare Transportation      | \$3,120                 |
| Second Harvest Food Bank                | \$7,424                 |
| Someplace Safe                          | \$3,120                 |
| Southwest Neighborhood Association      | \$1,040                 |
| TMHA Youth Build                        | \$2,080                 |
| Trumbull Mobile Meals Therapeutic Meals | \$5,200                 |
| Trumbull Neighborhood Partnership       | \$4,160                 |
| UMCC - BILL & GAIL                      | \$5,200                 |
| Warren Philharmonic Orchestra           | \$12,480                |
|   | <u><b>\$105,600</b></u> |

|  |                    |
|--|--------------------|
| <b>2012 CDBG TOTAL GRANT</b>             | <b>\$1,067,186</b> |
| <b>15% Public Service Amount Allowed</b> | <b>\$160,078</b>   |

| <b>CITY</b>                      |                            |
|----------------------------------|----------------------------|
| Administration                   | \$27,835.68                |
| CHDO - ADMIN                     | \$23,196.00                |
| CHDO - RESERVE 15%               | \$69,589.20                |
| Homebuyer Assistance             | \$43,362.00                |
| Homeowner Housing Rehabilitation | \$75,888.00                |
| Special Project Set-aside        | \$126,000.00               |
|                                  | <u><b>\$365,870.88</b></u> |

| <b>COUNTY</b>                    |                           |
|----------------------------------|---------------------------|
| Administration                   | \$18,557.12               |
| Homebuyer Assistance             | \$16,800.00               |
| Homeowner Housing Rehabilitation | \$62,700.00               |
|                                  | <u><b>\$98,057.12</b></u> |

|                               |                     |
|-------------------------------|---------------------|
| <b>2012 HOME TOTAL FUNDED</b> | <b>\$463,928.00</b> |
|-------------------------------|---------------------|

See Index Tab - Housing & CD Tables & Worksheets and IDIS reports.

## **Institutional Structure**

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

### **Program Year 2 CAPER Institutional Structure response:**

In previous program years, the City's CDBG and HOME strategy consisted of allocating small dollar amounts to a large number of smaller projects. While this strategy allowed the Community Development Department to distribute funds to many different departments and organizations, the approach proved to be inefficient as small projects tend to result in less visible community improvements.

The City shifted its strategy toward larger public improvement projects by allocating larger amounts of CDBG and HOME funding to fewer projects; in doing so, these projects generated more visible improvements in Target Area neighborhoods. The higher visibility of projects helped foster private investment in areas where these funds were expended.

Representatives of the City of Warren, the Community Development Department, the Trumbull County Planning Commission and other housing agencies (including the Urban League, Public Housing Authority and CHDO'S) are in constant communication with the express purpose of investigating potential gaps in institutional structures that have influence over affordable housing issues in Trumbull County. Progress has been made in balancing the goals of awareness and involvement with local affordable housing objectives, and all organizations are exploring options for the modification of the Consortium's HOME program to reflect a more inclusive and comprehensive agenda.

## **Monitoring**

1. Describe how and the frequency with which you monitored your activities.
2. Describe the results of your monitoring including any improvements.
3. Self Evaluation
  - a. Describe the effect programs have in solving neighborhood and community problems.
  - b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
  - c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
  - d. Indicate any activities falling behind schedule.
  - e. Describe how activities and strategies made an impact on identified needs.
  - f. Identify indicators that would best describe the results.

- g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
- h. Identify whether major goals are on target and discuss reasons for those that are not on target.
- i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

#### Program Year 2 CAPER Monitoring response:

Once funded, the administrative staff reviews all reimbursement requests and activity reports submitted by sub-recipients to ensure compliance with the contractual agreement. Staff checks that required backup documentation, including evidence of procurement and verification of expenses are provided. Sub-recipients are also required to prepare an annual report identifying use of funds, number of beneficiaries, and program impact.

The majority of the monitoring reviews have demonstrated satisfactory compliance with the regulatory and programmatic requirements. In most cases, deficiencies revealed as part of the monitoring process have been limited to documentation and record keeping issues. Department employees continue to provide technical assistance to sub-recipients as needed.

The department's staff created a number of strategies for program development based upon needs and objectives identified through the citizen participation and community outreach process. The City allocates funding for improvements based upon the extent of critical need and the availability of supplementary funding sources to leverage those CDBG program funds as distributed.

The City provides decent housing and suitable living environments for low and moderate-income persons by providing HOME funds for housing rehabilitation projects and to assist home buyers with down payment costs. In addition, CDBG funds are available for emergency home repairs, infrastructure projects and to provide economic development for businesses to create and/or retain job opportunities for low to moderate-income persons.

With the use of federal, state and local resources the City of Warren and the Warren-Trumbull HOME Consortium was successful in achieving its prescribed goals set in the 2012 Action Plan. Programs that benefit very low-, low- and moderate-income individuals throughout the community were created and maintained, and the Consortium continued working towards moving all individuals and families out of the cycle of poverty and into environments where they are better able to care for themselves and to take control of their own future.

However, as the allocation of funds for CDBG and HOME continue to decline the ability to fulfill the strategies outlined in the 2010-2014 Consolidated Plan substantially decreases.

#### **Lead-based Paint**

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.



## Program Year 2 CAPER Lead-based Paint response:

In compliance with HUD Lead Based Paint practices, the Community Development department has a contract with Mahoning County Lead and Healthy Homes Program to perform all lead inspections and risk assessments. In 2012, eight lead inspections and two risk assessments were done along with one clearance tests.

The goal of the City of Warren, with the collaboration of the Lead Hazard Control program is to make housing units lead safe using a combination of interim controls and lead abatement techniques and to reduce environmental health issues.

## HOUSING

### Housing Needs

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

### Program Year 2 CAPER Housing Needs response:

The goal of the Warren-Trumbull HOME Consortium is to provide affordable, safe and sanitary housing to low- and moderate-income families and individuals. Programs that receive funding include housing rehabilitation projects, homeownership assistance, and emergency home repair. See Index Tab - Housing Needs Tables.

The City of Warren considers all its residents due basic rights to safe and affordable housing. Nevertheless, sizeable portions of individuals throughout Trumbull County do not have access to adequate housing or are currently at risk of becoming homeless. Immediate causes of homelessness vary greatly from case to case, including failed relationships, domestic abuse, unemployment, drug or alcohol addiction, mental or physical health problems, or a breakdown in housing arrangements. In some instances, a suitable residence may be all that is required, but homelessness is often a consequence of a range of social and economic problems that must be managed through determined and focused action, assessing and addressing needs effectively on a flexible and individual basis.

As a result, the City is an active member of the Trumbull County Housing Collaborative. The Collaborative is charged with the continuous update and implementation of the Trumbull County Continuum of Care plan. Key strategies include prevention of homelessness, the development of emergency shelters for families and individuals, access to centralized information, preservation and production of affordable housing, integrated health and human services, the expansion of economic opportunity, and eventual reduction of the social and economic divide between the prosperous and disadvantaged residents of the community.

A considerable percentage of the housing stock within the city is deteriorating at a rate greater than its suburban counterparts, due both to disinvestment and deferred maintenance. As a result, the

City of Warren provides assistance designed to alleviate immediate threats to the health and safety of low-income resident homeowners by providing partial assistance to those whose incomes fall under 60 percent of the area median income. Through CDBG funding, a deferred payment loan offers assistance to the owners of sub-standard and deteriorated properties which endanger the health and safety of occupants.

Priority is given to those persons of 62 years of age or older, physically disabled residents, and households with children who have elevated blood lead levels. Examples of emergency housing improvement needs include: inoperable heating systems, lack of hot water, severe roof damage, upgrade of water/sewage disposal systems, and repair of electrical wiring defects. Improvements may not necessarily bring the entire structure into compliance with property and health codes.

Homeownership is a critical element in the maintenance and improvement of the existing housing stock. In Trumbull County, 73% of occupied units are owner-occupied compared to 57% within the City of Warren. The Homeownership Loan program encourages low- and moderate-income residents to purchase homes in city/county neighborhoods. HOME funds provide zero-interest deferred loans of \$5,000.00 to individuals that meet the income guidelines. There are 13 lending institutions currently participating in this program.

The City has a contract with Paragon Residential Solutions, a private, non-profit Community Housing Development Organization (CHDO) to develop and implement Trumbull County's HOME projects and to assist the City with inspections of multi-family units.

### **Specific Housing Objectives**

1. Evaluate progress in meeting specific objectives of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.
2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.
3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.

Program Year 2 CAPER Specific Housing Objectives response:

| Objective                              | Decent Housing        | Outcome:  | Availability/Accessibility |                |                 |
|--|-----------------------|-----------|----------------------------|----------------|-----------------|
|  |                       |           | 2012 Accomplishments       | Funding Source | Amount Expended |
| <b>Housing and Homeless Services</b>   | Performance Indicator | 2012 Goal |                            |                |                 |
| Emergency Home Repair                  | # of assisted units   | 20        | 1                          | CDBG           | \$ 6,262.29     |
| Owner-occupied Rehabilitation - City   |                       | 20        | 1                          | HOME           | \$ 255.86       |
| Owner-occupied Rehabilitation - County |                       |           | 8                          | HOME           | \$ 286,012.72   |
| Home ownership Assistance - City       |                       | 20        | 7                          | HOME           | \$ 35,000.00    |
| Home ownership Assistance - County     |                       |           | 2                          | HOME           | \$ 10,000.00    |
| CHDO Reserve Projects                  |                       | 20        | 5                          | HOME           | \$ 93,062.70    |
| Multi-Unit Housing                     |                       | 40        | 10                         | HOME           |                 |
|  |                       |           |                            | PI             | \$ 123,477.85   |

As the city's housing stock continues to age, the expense of maintenance and rehabilitation increase sharply. Older housing units may lack proper insulation and effective heating systems, increasing operating costs over time. Nearly 85 percent of the housing stock within the city was built before 1970. In 2012, the City completed 1 emergency home repair using \$6,262.29 of block grant funds.

|                              |    |                 |
|------------------------------|----|-----------------|
| <u>Emergency Home Repair</u> | \$ | <b>6,262.29</b> |
| 1371 Palmyra Rd.             | \$ | 6,262.29        |

Rehabilitation Assistance

A declining population combined with new housing construction in suburban areas frequently leads to disinvestment in the older, urban housing stock. Additionally, the age of the housing stock present in the community also affects housing conditions which increases the rehabilitation cost of a structure, at times in excess of its value. Funding is provided to preserve the existing housing stock within the city and county, rather than allow structures to become vacant and deteriorate.

|   |                             |    |                   |
|---|-----------------------------|----|-------------------|
| <u>Owner-occupied Rehabilitation - City</u>   |                             | \$ | <b>255.86</b>     |
| completed                                     | 701 Woodbine                | \$ | 255.86            |
|   |                             |    |                   |
| <u>Owner-occupied Rehabilitation - County</u> |                             | \$ | <b>286,012.72</b> |
| completed                                     | 2277 Overland, Warren       | \$ | 40,471.45         |
| completed                                     | 2504 Fifth, Youngstown      | \$ | 51,514.67         |
| completed                                     | 2280 Overland, Warren       | \$ | 42,869.16         |
| completed                                     | 1960 Ewalt, Warren          | \$ | 45,400.87         |
|   | 2136 Overland, Warren       | \$ | 39,031.16         |
|   | 501 Murray Hill, Youngstown | \$ | 33,411.62         |
|   | 3509 Dunbar Lane, Cortland  | \$ | 29,800.00         |
|   | 2046 Ewalt, Warren          | \$ | 3,513.79          |

As partners in the Consortium, the City and the County completed nine rehabilitation projects, respectively, to serve the needs of low-income homeowners. Seventy-five households remain on the City’s program list with 1 application recorded in 2012. The County received 8 applications, and has a waiting list of two.

Homeownership Loan Program

Homeownership was identified as a priority throughout Warren and Trumbull County. The Homeownership Promotion program aims to increase the rate of homeownership, especially among low- and moderate-income and minority households, while revitalizing and stabilizing urban neighborhoods. The program provides low- and moderate-income persons seeking to purchase a single-family home with down payment and closing costs – often the principal hurdle to buying a home. The Consortium provided zero-interest deferred loans to nine eligible home buyers in 2012. The city made seven loans for \$35,000.00 and the county made two for \$10,000.00.

|   |                     |
|---|---------------------|
| <u>Home ownership Assistance - City</u>   | <b>\$ 35,000.00</b> |
| 358 Willard, Warren                       | \$ 5,000.00         |
| 321 Kenmore, Warren                       | \$ 5,000.00         |
| 1206 Kenmore, Warren                      | \$ 5,000.00         |
| 183 Genesee, Warren                       | \$ 5,000.00         |
| 160 Woodbine, Warren                      | \$ 5,000.00         |
| 926 Central Parkway, Warren               | \$ 5,000.00         |
| 705 Central Parkway, Warren               | \$ 5,000.00         |
|   |                     |
| <u>Home ownership Assistance - County</u> | <b>\$ 10,000.00</b> |
| 232 Wae Trail, Cortland                   | \$ 5,000.00         |
| 4955 Woodrow, Champion                    | \$ 5,000.00         |

Sunshine of Warren-Trumbull Area

Sunshine, a private, non-profit Community Housing Development Organization (CHDO), provides decent affordable housing to low-income households. Sunshine purchases and rehabilitates vacant single-family houses and rents them to low- and moderate-income individuals. Over the past 16 years, Sunshine has developed 148 single-family homes using Low Income Housing Tax Credits. Currently, Sunshine owns and operates 37 units, as identified in the following table.

2012 SUNSHINE RENTAL HOUSING

| TOTAL UNITS | UNIT TYPE  | AVERAGE INCOME | MAXIMUM ALLOWED RENT | AVERAGE ACTUAL RENT |
|-------------|------------|----------------|----------------------|---------------------|
| 10          | 2 bedrooms | \$ 10,601.00   | \$ 603.00            | \$ 368.00           |
| 22          | 3 bedrooms | \$ 12,289.94   | \$ 759.00            | \$ 415.00           |
| 5           | 4 bedrooms | \$ 4,761.46    | \$ 819.00            | \$ 511.00           |

The City of Warren as lead agency for the Warren-Trumbull HOME Consortium continues to use HOME program funds and Program Income to rehabilitate and construct housing units that are affordable to low- and moderate-income persons. The expansion of affordable housing with supportive services began in 2012 with the new construction of a 10 unit single story housing project known as Morgandale Commons. This multi-unit housing project will serve very low-income persons with disabilities.

The City utilizes its CHDO set-aside and other HOME funds to work with neighborhood non-profits to rehabilitate and construct new housing for potential homebuyers. In 2012, four single-family homes were rehabilitated through CHDO set-aside funds. The following rehabs relied on concerted effort by public and service providers from the community.

The City also entered into a contract with Paragon Residential Solutions, a private, non-profit Community Housing Development Organization (CHDO) to develop and implement Trumbull County’s HOME projects and to assist the city with inspections of multi-family units.

**Public Housing Strategy**

1. Describe actions taken during the last year to improve public housing and resident initiatives.

Program Year 2 CAPER Public Housing Strategy response:

Founded in 1934, the Trumbull Metropolitan Housing Authority (TMHA) provides decent, safe and sanitary housing for low- to moderate-income families unable to secure housing needs on the open market. TMHA currently operates 1,221 public housing units in 13 Trumbull county developments, and serves approximately 2,300 low- and moderate income residents. In addition, participants in Section 8 New Construction and TMHA administered Housing Choice Voucher programs make up over 2,400 tenants in 985 units. In 2012, TMHA utilized capital funds to complete a \$1.4 million renovation at Hubbard Manor. Additionally, \$2.8 million American Recovery & Reinvestment Act (ARRA) funds were utilized to conduct a total renovation of the Lancer Court development.

The Family Self-Sufficiency program continues to be a catalyst for the financial autonomy of residents. A combined total of 46 public housing and Housing Choice Voucher families currently participate in asset accumulation activities and are linked to services which help them overcome any obstacles to self-sufficiency. Since its inception, 61 families have completed the program and have received the balance of their earned escrow accounts. Additionally, the Elderly Service

Coordinator has provided over 650 linkages between TMHA residents and the assistance they require to maintain a self-reliant lifestyle during 2012.

TMHA has also joined with local lending institutions to advance homeownership opportunities for Housing Choice Voucher participants and public housing residents. The importance of saving money, improving credit, proper home maintenance and other related issues are clarified to participants so that they might share in the American dream. In 2012, one family purchased a home as a result of this program.

|                         | <b>Public Housing</b>  |
|-------------------------|--|
| 2010-2014<br>OBJECTIVES | <ul style="list-style-type: none"> <li>▪ Assist Trumbull Metropolitan Housing Authority in achieving those program and project goals as stated below</li> </ul>  |
| 2012<br>GOALS           | <ul style="list-style-type: none"> <li>▪ Enhance attractiveness and marketability</li> <li>▪ Encourage self-sufficiency</li> <li>▪ Establish staff development program</li> <li>▪ Improve quality of fiscal management system</li> <li>▪ Develop and implement plan for diversification</li> <li>▪ Identify additional housing needs in Trumbull County</li> </ul>   |
| 2012<br>ACCOMPLISHMENTS | <ul style="list-style-type: none"> <li>▪ Capital funds used to complete a \$1.4 million renovation at Hubbard Manor</li> <li>▪ 2.8 Million in ARRA funds completely renovate Lancer Court</li> <li>▪ 46 families involved in asset accumulation activities; 61 families have completed program and received the balance of the escrow account</li> <li>▪ Over 650 referrals to associated service providers by Elderly Service Coordinator at the Elms and McKinley Towers.</li> </ul> |

### **Barriers to Affordable Housing**

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

#### **Program Year 2 CAPER Barriers to Affordable Housing response:**

Through continued coordination between city and county agencies, we are working to eliminate barriers to affordable housing and to meet the needs of underserved populations through the Trumbull County Housing Collaborative, Continuum of Care, and Blueprint to End Homelessness; we continue to uncover and work to close gaps in local service agencies through meetings of key stakeholders in local affordable housing, thereby enhancing the coordination between public, private, and non-profit organizations. We continue to encourage business location and expansion within the city, making jobs available to low- and moderate-income residents; and the City

continues evaluating, reducing, and performing necessary remediation of all lead-based paint hazards present in city projects.

**HOME/ American Dream Down Payment Initiative (ADDI)**

1. Assessment of Relationship of HOME Funds to Goals and Objectives
  - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.
2. HOME Match Report
  - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.
3. HOME MBE and WBE Report
  - a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women’s Business Enterprises (WBEs).
4. Assessments
  - a. Detail results of on-site inspections of rental housing.
  - b. Describe the HOME jurisdiction’s affirmative marketing actions.
  - c. Describe outreach to minority and women owned businesses.

Program Year 2 CAPER HOME/ADDI response:

**Assessment of Relationship of HOME funds**

|   |                             |                      |
|---|-----------------------------|----------------------|
| <u>Owner-occupied Rehabilitation - City</u>   |                             | <b>\$ 255.86</b>     |
| completed                                     | 701 Woodbine                | \$ 255.86            |
|   |                             |                      |
| <u>Owner-occupied Rehabilitation - County</u> |                             | <b>\$ 286,012.72</b> |
| completed                                     | 2277 Overland, Warren       | \$ 40,471.45         |
| completed                                     | 2504 Fifth, Youngstown      | \$ 51,514.67         |
| completed                                     | 2280 Overland, Warren       | \$ 42,869.16         |
| completed                                     | 1960 Ewalt, Warren          | \$ 45,400.87         |
|   | 2136 Overland, Warren       | \$ 39,031.16         |
|   | 501 Murray Hill, Youngstown | \$ 33,411.62         |
|   | 3509 Dunbar Lane, Cortland  | \$ 29,800.00         |
|   | 2046 Ewalt, Warren          | \$ 3,513.79          |

**Home Match Report/HOME MBE Report**

See IDIS Match Report and HUD-40107-A

**Assessments**

Paragon Residential Solutions, a private, non-profit Community Housing Development Organization (CHDO) provided on-site inspections of rental housing for the HOME Consortium. Properties inspected were Newton Township Senior Housing, Beatitude House/A House of Blessing, Manor at Howland Glen, Walnut Run Senior Villas, New Warren Heights, Willow Glen,

and Hampshire House. As a result of these inspections, no corrective action or response was required.

The City of Warren is committed to the participation of minority-owned businesses, and conducts outreach activities to make these firms aware of projects being bid by the City. All city contracts recommend that effort be made to hire women and minority-owned contractors.

## HOMELESS

### **Homeless Needs**

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.
2. Identify actions to help homeless persons make the transition to permanent housing and independent living.
3. Identify new Federal resources obtained from Homeless SuperNOFA.

Program Year 2 CAPER Homeless Needs response:

Through the Trumbull County Housing Collaborative, the City of Warren, Trumbull County, and numerous other county agencies work together to perform a comprehensive range of services for homeless individuals and families. The Collaborative completed a Continuum of Care Plan, which organizes and delivers housing and services to meet specific needs of homeless persons and those at risk of becoming so; it includes action steps to end homelessness and prevent a return to that state. Currently, the Collaborative is studying service gaps in the immediate city and county area, prioritizing needs of homeless and at-risk individuals, planning future programming options, and continues to apply for funding from various federal grant programs.

Catholic Charities Regional Agency provides services for homeless individuals/families by the PATH program and Case Management, Outreach and Advocacy for our Community's Homeless. The scope of these programs is to provide case management and outreach to homeless individuals and families who are not served or are underserved by existing systems.

### **Specific Homeless Prevention Elements**

1. Identify actions taken to prevent homelessness.

Program Year 2 CAPER Specific Housing Prevention Elements response:



The City of Warren's CDBG program funded operational expenses for the Christy House Emergency Shelter to provide short-term housing and meals for homeless persons much like the Salvation Army CDBG food program. Someplace Safe, Inc. provides emergency shelter for victims of domestic violence and their children.

Funding was also provided for Catholic Charities Regional Agency to provide homeless basic services needed in order to find permanent housing. These basic services include, obtaining state ID, rent deposit, birth certificates, and Social Security cards.

The City of Warren recently concluded the Homelessness Prevention and Rapid Re-Housing grant issued under Title XII of the American Recovery and Reinvestment Act of 2009. The grant provided short-term rental, utility assistance, and housing relocation and stabilization services to those individuals or families who may be at risk or have become homeless.

### **Emergency Shelter Grants (ESG)**

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
  - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
  - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
  - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution
  - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
5. Activity and Beneficiary Data
  - a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
  - b. Homeless Discharge Coordination

- i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.
- c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Program Year 2 CAPER ESG response:

The city does not receive ESG funds

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
  - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
  - b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
  - c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.
2. Changes in Program Objectives
  - a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.
3. Assessment of Efforts in Carrying Out Planned Actions
  - a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
  - b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.
  - c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.
4. For Funds Not Used for National Objectives
  - a. Indicate how use of CDBG funds did not meet national objectives.
  - b. Indicate how did not comply with overall benefit certification.

5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
  - a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.
  - b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.
  - c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.
  
6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
  - a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
  - b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
  - c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.
  
7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
  - a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.
  
8. Program income received
  - a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
  - b. Detail the amount repaid on each float-funded activity.
  - c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
  - d. Detail the amount of income received from the sale of property by parcel.
  
9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
  - a. The activity name and number as shown in IDIS;
  - b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
  - c. The amount returned to line-of-credit or program account; and

- d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.

10. Loans and other receivables

- a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
- b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
- c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
- d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
- e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.

11. Lump sum agreements

- a. Provide the name of the financial institution.
- b. Provide the date the funds were deposited.
- c. Provide the date the use of funds commenced.
- d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.

12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year

- a. Identify the type of program and number of projects/units completed for each program.
- b. Provide the total CDBG funds involved in the program.
- c. Detail other public and private funds involved in the project.

13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies

- a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

Program Year 2 CAPER Community Development response:

# 1 Assessment of Relationship of CDBG Funds to Goals and Objectives

| Goals                  | Outcome/Objective<br><b>Availability/Accessibility of Economic Opportunity</b> | Source of Funds   | Performance Indicators | Year                          | Expected Number                      | Actual Number         | Percent Completed     |                            |
|------------------------|--|---|------------------------|-------------------------------|--------------------------------------|-----------------------|-----------------------|----------------------------|
| EO-1                   | Strategy   |   |                        |                               |                                      |                       |                       |                            |
| 1.2                    | Clean-up of Contaminated sites   | complete remediation of two brownfield projects<br>Mahoningside Power Plant<br>Gasification Plant | CDBG<br>Clean Ohio     | # of acres<br><br>in progress | 2010<br>2011<br>2012<br>2013<br>2014 | 7<br>0<br>0<br>0<br>0 | 0<br>0<br>0<br>0<br>0 | 0%<br>0%<br>0%<br>0%<br>0% |
| <b>MULTI-YEAR GOAL</b> |  |   |                        |                               | <b>7</b>                             | <b>8</b>              | <b>0%</b>             |                            |

## Sustainability of Economic Opportunity

| EO-3                   | Strategy   |  |             |                                  |                                      |                            |              |                             |
|------------------------|--|--|-------------|----------------------------------|--------------------------------------|----------------------------|--------------|-----------------------------|
| 1.1.1                  | ED Direct Technical<br>Financial Assistance<br>For Profits | To provide financial assistance to businesses for economic opportunity by creating and/or retaining low to moderate jobs               | CDBG        | # of jobs<br>created or retained | 2010<br>2011<br>2012<br>2013<br>2014 | 50<br>50<br>50<br>50<br>50 | 10           | 0%<br>0%<br>20%<br>0%<br>0% |
| <b>MULTI-YEAR GOAL</b> |  |  |             |                                  | <b>250</b>                           | <b>10</b>                  | <b>4%</b>    |                             |
| 1.1.2                  | ED Technical<br>Assistance                                 | To provide economic development & job opportunities for low to moderate income people  | CDBG        | # of businesses<br>assisted      | 2010<br>2011<br>2012<br>2013<br>2014 | 50<br>50<br>50<br>50<br>50 | 222          | 0<br>0<br>4.44<br>0<br>0    |
| <b>MULTI-YEAR GOAL</b> |  |  |             |                                  | <b>250</b>                           | <b>222</b>                 | <b>0.888</b> |                             |
| 1.1.3                  | CI Land Acquisition/<br>Disposition                        | To acquire commercial property for development with the goal of providing economic opportunity to businesses for the creation of jobs. | CDBG        | # of businesses<br>assisted      | 2010<br>2011<br>2012<br>2013<br>2014 | 2<br>2<br>2<br>2<br>2      | 0            | 0<br>0<br>0<br>0<br>0       |
| <b>MULTI-YEAR GOAL</b> |  |  |             |                                  | <b>10</b>                            | <b>0</b>                   | <b>0</b>     |                             |
| 1.3                    | Residential Historic<br>Preservation                       | Historic preservation/restoration projects   | CDBG<br>SAT | # of projects                    | 2010<br>2011<br>2012<br>2013<br>2014 | 0<br>0<br>2<br>0<br>0      | 1            | 0<br>0<br>0.5<br>0<br>0     |
| <b>MULTI-YEAR GOAL</b> |  |  |             |                                  | <b>2</b>                             | <b>1</b>                   | <b>0.5</b>   |                             |

| Priority Need |   | Outcome/Objective   | Sources of Funds | Performance Indicators                        | Year                   | Expected Number | Actual Number | Percent Completed |             |
|---------------|---|---|------------------|---|------------------------|-----------------|---------------|-------------------|-------------|
| DH-1          |   | Strategy  |                  |   |                        |                 |               |                   |             |
| 2.1.1         | Rehabilitation of Single-unit Residential | Improve the condition of existing housing by providing assistance to low-income resident homeowners to make needed structural repairs to preserve existing housing stock<br><br>Emergency Home Repair | CDBG             | # of units assisted                           | 2010                   | 20              | 6             | 30%               |             |
|               |   |   |                  |   | 2011                   | 20              | 7             | 35%               |             |
|               |   |   |                  |   | 2012                   | 20              | 1             | 5%                |             |
|               |   |   |                  |   | 2013                   | 20              |               | 0%                |             |
|               |   |   |                  |   | 2014                   | 20              |               | 0%                |             |
|               |   |   |                  |   | <b>MULTI-YEAR GOAL</b> |                 | <b>100</b>    | <b>14</b>         | <b>14%</b>  |
| 2.1.2         | Rehabilitation of existing owner units    | Improve the condition of existing housing by providing loans for owner-occupied rehabilitation projects for low to moderate income persons<br><br>City  | HOME             | # of units assisted                           | 2010                   | 20              | 2             | 10%               |             |
|               |   |   |                  |   | 2011                   | 20              | 8             | 40%               |             |
|               |   |   |                  |   | 2012                   | 20              | 1             | 5%                |             |
|               |   |   |                  |   | 2013                   | 20              |               | 0%                |             |
|               |   |   |                  |   | 2014                   | 20              |               | 0%                |             |
|               |   | County  |                  | # of units assisted                           | 2010                   | 20              | 2             | 10%               |             |
|               |   |   |                  |   | 2011                   | 20              | 5             | 25%               |             |
|               |   |   |                  |   | 2012                   | 20              | 8             | 40%               |             |
|               |   |   |                  |   | 2013                   | 20              |               | 0%                |             |
|               |   |   |                  |   | 2014                   | 20              |               | 0%                |             |
|               |   |   |                  |   | <b>MULTI-YEAR GOAL</b> |                 | <b>100</b>    | <b>26</b>         | <b>26%</b>  |
| 2.1.3         | Screening for lead based paint hazard     | Improve the condition of housing stock by the detection and prevention of lead based hazards  | HOME             | # of clearance tests performed and abatements | 2010                   | 5               | 3             | 60%               |             |
|               |   |   |                  |   | 2011                   | 5               | 22            | 440%              |             |
|               |   |   |                  |   | 2012                   | 5               | 19            | 380%              |             |
|               |   |   |                  |   | 2013                   | 5               |               | 0%                |             |
|               |   |   |                  |   | 2014                   | 5               |               | 0%                |             |
|               |   |   |                  |   | <b>MULTI-YEAR GOAL</b> |                 | <b>25</b>     | <b>44</b>         | <b>176%</b> |
| 2.2           | Homeownership assistance                  | Increase homeownership by providing deferred loans for low to moderate income persons<br><br>City   | HOME             | # of units assisted                           | 2010                   | 20              | 15            | 75%               |             |
|               |   |   |                  |   | 2011                   | 20              | 6             | 30%               |             |
|               |   |   |                  |   | 2012                   | 20              | 7             | 35%               |             |
|               |   |   |                  |   | 2013                   | 20              |               | 0%                |             |
|               |   |   |                  |   | 2014                   | 20              |               | 0%                |             |
|               |   | County  |                  | # of units assisted                           | 2010                   | 20              | 15            | 75%               |             |
|               |   |   |                  |   | 2011                   | 20              | 5             | 25%               |             |
|               |   |   |                  |   | 2012                   | 20              | 2             | 10%               |             |
|               |   |   |                  |   | 2013                   | 20              |               | 0%                |             |
|               |   |   |                  |   | 2014                   | 20              |               | 0%                |             |
|               |   | Encourage successfully homeownership by providing HOME Buyers counseling Service  | CDBG             | # of units assisted                           | 2010                   | 20              | 15            | 75%               |             |
|               |   |   |                  |   | 2011                   | 20              | 15            | 75%               |             |
|               |   |   |                  |   | 2012                   | 20              | 10            | 50%               |             |
|               |   |   |                  |   | 2013                   | 20              |               | 0%                |             |
|               |   |   |                  |   | 2014                   | 20              |               | 0%                |             |
|               |   |   |                  |   | <b>MULTI-YEAR GOAL</b> |                 | <b>100</b>    | <b>90</b>         | <b>90%</b>  |
| Priority Need |   | Outcome/Objective   | Sources of Funds | Performance Indicators                        | Year                   | Expected Number | Actual Number | Percent Completed |             |
| DH-2          |   | Strategy  |                  |   |                        |                 |               |                   |             |
| 2.4           | Production of new rental units            | Improve the affordability of supportive multi-unit housing for very-low income seniors, disabled adults, women and children   | HOME             | # of units assisted                           | 2010                   | 176             | 176           | 100%              |             |
|               |   |   |                  |   | 2011                   | 50              | 0             | 0%                |             |
|               |   |   | Program Income   |   | 2012                   | 72              |               | 0%                |             |
|               |   |   |                  |   | 2013                   | 5               |               | 0%                |             |
|               |   |   |                  |   | 2014                   | 5               |               | 0%                |             |
|               |   |   |                  |   | <b>MULTI-YEAR GOAL</b> |                 | <b>308</b>    | <b>176</b>        | <b>57%</b>  |

| Priority Need                            | Outcome/Objective<br>Availability/Accessibility of Suitable Living Environment   | Sources of Funds | Performance Indicators | Year                   | Expected Number | Actual Number | Percent Completed |      |
|--|--|------------------|------------------------|------------------------|-----------------|---------------|-------------------|------|
| SL-1                                     | Strategy   |                  |                        |                        |                 |               |                   |      |
| 3.1 Street & infrastructure Improvements | Provide street improvements to facilitate neighborhood revitalization, such as infrastructure and enhancement projects<br>Street Program   | CDBG             | # of persons           | 2010                   | 2000            | 6011          | 301%              |      |
|  |  |                  |                        | 2011                   | 2000            | 9065          | 453%              |      |
|  |  |                  |                        | 2012                   | 2000            | 17230         | 862%              |      |
|  |  |                  |                        | 2013                   | 2000            |               | 0%                |      |
|  | 2014   | 2000             |                        | 0%                     |                 |               |                   |      |
|  | Sidewalk Program   |                  |                        | # of persons served    | 2010            | 2000          | 0                 | 0%   |
|  |  |                  |                        |                        | 2011            | 2000          | 4788              | 239% |
|  |  |                  |                        |                        | 2012            | 2000          | 10839             | 542% |
|  |  |                  |                        |                        | 2013            | 2000          |                   | 0%   |
|  | 2014   | 2000             |                        | 0%                     |                 |               |                   |      |
|  | Tree Planting  |                  |                        | # of persons served    | 2010            | 2000          | 0                 | 0%   |
|  |  |                  |                        |                        | 2011            | 2000          | 1132              | 57%  |
|  |  |                  |                        |                        | 2012            | 2000          | 7360              | 368% |
|  |  |                  |                        |                        | 2013            | 2000          |                   | 0%   |
|  | 2014   | 2000             |                        | 0%                     |                 |               |                   |      |
|  | Tree removal   |                  |                        | # of persons served    | 2010            | 2000          |                   | 0%   |
| 2011                                     |  |                  |                        |                        | 2000            |               | 0%                |      |
| 2012                                     |  |                  |                        |                        | 2000            |               | 0%                |      |
| 2013                                     |  |                  |                        |                        | 2000            |               | 0%                |      |
| 2014                                     | 2000   |                  | 0%                     |                        |                 |               |                   |      |
| <b>MULTI-YEAR GOAL</b>                   |  |                  |                        |                        | <b>10000</b>    | <b>56425</b>  | <b>564%</b>       |      |
| 3.1.2 Parks/Recreation Facilities        | Fund the construction or restoration of recreational facilities either unavailable or under-represented in target area parks.<br>Construction of corn hole games<br>Installation of timber rail  | CDBG             | # of persons served    | 2010                   | 2000            | 0             | 0%                |      |
|  |  |                  |                        | 2011                   | 2000            | 4104          | 205%              |      |
|  |  |                  |                        | 2012                   | 2000            | 4104          | 205%              |      |
|  |  |                  |                        | 2013                   | 2000            |               | 0%                |      |
|  |  |                  |                        | 2014                   | 2000            |               | 0%                |      |
|  |  |                  |                        | <b>MULTI-YEAR GOAL</b> |                 |               |                   |      |
| 4.1 Youth Services                       | Support programs that provide a variety of social, economic and educational needs that meet the need of low to moderate youth, emphasizing   | CDBG             | # of persons served    | 2010                   | 500             | 512           | 102%              |      |
|  |  |                  |                        | 2011                   | 500             | 2419          | 484%              |      |
|  |  |                  |                        | 2012                   | 500             | 1969          | 394%              |      |
|  |  |                  |                        | 2013                   | 500             |               | 0%                |      |
|  |  |                  |                        | 2014                   | 500             |               | 0%                |      |
|  |  |                  |                        | <b>MULTI-YEAR GOAL</b> |                 |               |                   |      |
| 4.2 Senior Services                      | Support programs that provide a significant number of low- and moderate income seniors with services including; but not limited to, in-home services, home delivered meals, and transportation   | CDBG             | # of persons served    | 2010                   | 30              | 13            | 43%               |      |
|  |  |                  |                        | 2011                   | 30              | 25            | 83%               |      |
|  |  |                  |                        | 2012                   | 30              | 10            | 33%               |      |
|  |  |                  |                        | 2013                   | 30              |               | 0%                |      |
|  |  |                  |                        | 2014                   | 30              |               | 0%                |      |
|  |  |                  |                        | <b>MULTI-YEAR GOAL</b> |                 |               |                   |      |
| 3.2.1 Clearance and Demolition           | Eliminate slum and blight conditions by razing unsafe structures which do not meet code in target area neighborhoods   | CDBG             | # of structures        | 2010                   | 70              | 131           | 187%              |      |
|  |  |                  |                        | 2011                   | 70              | 138           | 197%              |      |
|  |  |                  |                        | 2012                   | 70              | 45            | 64%               |      |
|  |  | NSP-1            |                        | 2013                   | 70              |               | 0%                |      |
|  |  |                  |                        | 2014                   | 70              |               | 0%                |      |
|  |  |                  |                        | <b>MULTI-YEAR GOAL</b> |                 |               |                   |      |
| 3.2.2 Code Enforcement                   | Improve suitable living environments by enforcement of code violations to address the physical deterioration of housing stock  | CDBG             | # of units served      | 2010                   | 20              |               | 0%                |      |
|  |  |                  |                        | 2011                   | 20              | 365           | 1825%             |      |
|  |  |                  |                        | 2012                   | 20              | 605           | 3025%             |      |
|  |  |                  |                        | 2013                   | 20              |               | 0%                |      |
|  |  |                  |                        | 2014                   | 20              |               | 0%                |      |
|  |  |                  |                        | <b>MULTI-YEAR GOAL</b> |                 |               |                   |      |
| 2.3 Public Service General               | Improve suitable living environments for homeless persons and at risk individuals by providing funding for the establishment and operation of supportive housing to fill present gaps in current facilities, including permanent supportive housing and transitional housing | CDBG             | # of persons served    | 2010                   | 20              |               | 0%                |      |
|  |  |                  |                        | 2011                   | 20              | 116           | 580%              |      |
|  |  |                  |                        | 2012                   | 20              | 1560          | 7800%             |      |
|  |  |                  |                        | 2013                   | 20              |               | 0%                |      |
|  |  |                  |                        | 2014                   | 20              |               | 0%                |      |
|  |  |                  |                        | <b>MULTI-YEAR GOAL</b> |                 |               |                   |      |
| 4.3 Battered & Abused Spouses            | Reduce the number of homeless/at-risk individual and families by providing suitable living environment for women and children who are victims of domestic violence   | CDBG             | # of persons served    | 2010                   | 20              |               | 0%                |      |
|  |  |                  |                        | 2011                   | 20              | 211           | 1055%             |      |
|  |  |                  |                        | 2012                   | 20              | 186           | 930%              |      |
|  |  |                  |                        | 2013                   | 20              |               | 0%                |      |
|  |  |                  |                        | 2014                   | 20              |               | 0%                |      |
|  |  |                  |                        | <b>MULTI-YEAR GOAL</b> |                 |               |                   |      |
| 4.4 Public Service General               | Improve suitable living environments by providing non-profits assistance to revitalize target area neighborhoods through clean-up projects   | CDBG             | # of persons served    | 2010                   | 2000            |               | 0%                |      |
|  |  |                  |                        | 2011                   | 2000            | 0             | 0%                |      |
|  |  |                  |                        | 2012                   | 2000            |               | 0%                |      |
|  |  |                  |                        | 2013                   | 2000            |               | 0%                |      |
|  |  |                  |                        | 2014                   | 2000            |               | 0%                |      |
|  |  |                  |                        | <b>MULTI-YEAR GOAL</b> |                 |               |                   |      |
| 4.4 Substance Abuse                      | Improve suitable living environment by providing low income persons with access to a substance abuse facility  | CDBG             | # of persons served    | 2010                   | 20              | 19            | 95%               |      |
|  |  |                  |                        | 2011                   | 20              | 0             | 0%                |      |
|  |  |                  |                        | 2012                   | 20              | 714           | 3570%             |      |
|  |  |                  |                        | 2013                   | 20              |               | 0%                |      |
|  |  |                  |                        | 2014                   | 20              |               | 0%                |      |
|  |  |                  |                        | <b>MULTI-YEAR GOAL</b> |                 |               |                   |      |
| 4.4 Health Facilities                    | Improve suitable living environment by providing low to moderate income persons access to a free medical clinic  |                  | # of persons served    | 2010                   | 20              |               | 0%                |      |
|  |  |                  |                        | 2011                   | 20              | 0             | 0%                |      |
|  |  |                  |                        | 2012                   | 20              |               | 0%                |      |
|  |  |                  |                        | 2013                   | 20              |               | 0%                |      |
|  |  |                  |                        | 2014                   | 20              |               | 0%                |      |
|  |  |                  |                        | <b>MULTI-YEAR GOAL</b> |                 |               |                   |      |

## 2 Changes to Program Objectives

The City did not make any changes in program objectives for PY 2012.

## 3 Assessment of Efforts in Carrying Out Planned Actions

The City of Warren and the Warren-Trumbull HOME Consortium pursued all resources indicated in the 2010-2014 Consolidated Plan and 2012 Action Plan. All certifications were provided as requested, and the city did not hinder implementation either by action or willful inaction.

## 4 For Funds Not Used for National Objectives

All uses of CDBG funds met a HUD national objective

## 5 Anti-displacement and Relocation

The City of Warren did not undertake any activity that required anti-displacement or relocation.

## 6 Low/Mod Job Activities

Of the five loans issued during 2012, 23 jobs were retained and 1 new job created.

|                          | RETAINED  |           | CREATED   |           | INCOME LEVEL |                  |
|--------------------------|-----------|-----------|-----------|-----------|--------------|------------------|
|                          | Full Time | Part Time | Full Time | Part Time | Moderate     | non-Low/Moderate |
| Bantha Holdings, LLC     | 5         | 3         |           |           | 7            | 1                |
| Dr. Sharon L. George, DO | 6         | 2         |           |           | 8            |                  |
| Youth Development        | 3         |           |           |           | 3            |                  |
| WRAP-Martin Properties   |           |           |           |           |              |                  |
| Eli's Bar-B-Que, Inc     | 4         |           | 1         |           | 5            |                  |

## 7 Low/Mod Limited Clientele Activities

The City did not fund any limited clientele activity for PY 2012.

## 8 Program Income received

During 2012 \$130,041.48 was receipted in and returned to the Revolving Loan program for use in providing loans to local businesses in an effort to provide economic development and job opportunities for low to moderate income people. For the HOME program loans receipted in 2012 was \$972,854.49 for a multi-family bridge loan and \$6,750.00 for HOME Lead/Energy reimbursements.

The City of Warren does not have any float-funded activity.

There were no sales of property purchased with CDBG or HOME funds in PY 2012.



## 9 Prior period adjustments

There were no disallowed activities during PY 2012.

## 10 Loans and other receivables

| Company Name                    | Loan Type | CDBG Loan     |              | Principal    | Interest | 2012 Balance |
|---------------------------------|-----------|---------------|--------------|--------------|----------|--------------|
|                                 |           | Amount        | 2011 Balance |              |          |              |
| BSH Inc./Prime Marketing        | RLF       | \$ 10,000.00  | 2,356.70     |              |          | \$ 2,356.70  |
| Top Shelf - 3                   | RLF       | \$ 60,000.00  | 46,686.95    |              |          | \$ 46,686.95 |
| CN Hospitality, Inc.            | RLF       | \$ 80,000.00  | 49,754.65    |              |          | \$ 49,754.65 |
| Trumbull Art Gallery            | RLF       | \$ 50,000.00  | 11,899.31    | \$5,887.01   | 237.99   | \$ 6,012.30  |
| R&S Lewkowitz                   | RLF       | \$ 75,000.00  | 21,234.66    | \$21,234.66  | 714.17   | \$ -         |
| T C I Land Company -2           | UIDAG     | \$ 12,000.00  | 5,720.78     | \$1,916.69   | 243.31   | \$ 3,804.09  |
| Trumbull Properties             | RLF       | Guarantee     | 0.00         |              | 644.49   | \$ -         |
| Sir Bentley's                   | RLF       | \$ 155,000.00 | 12,000.00    |              |          | \$ 12,000.00 |
| WRAP (Construction)             | RLF       | \$ 175,000.00 | 107,777.70   | \$11,425.16  | 3,077.08 | \$ 96,352.54 |
| AFLAC                           | RLF       | \$ 15,000.00  | 5,744.22     |              |          | 5744.22      |
| Little Johnny's Café            | UIDAG     | \$ 35,000.00  | 31,683.73    |              |          | 31683.73     |
| Queen of Hearts                 | RLF       | \$ 40,000.00  | 37,063.45    | \$0.00       | 315.00   | 37063.45     |
| Robert Razum, Jr.               | Façade    | \$ 25,000.00  | 4,758.38     | \$943.59     | 47.40    | 3814.79      |
| Safehouse Ministries, Inc.      | RLF       | \$ 65,000.00  | 63,548.82    | \$33,794.21  | 2,205.79 | 16890        |
| Warren Otologic Group Inc.      | RLF       | \$ 150,000.00 | 42,024.93    | \$33,109.08  | 970.92   | 8915.85      |
| Foamy Suds Auto Wash, LLC       | UIDAG     | \$ 15,000.00  | 5,940.00     | \$4,240.00   | 0.00     | 1700         |
| Flat Land Motorcycle, LLC       | UIDAG     | \$ 66,275.00  | 65,888.69    |              |          | 65888.69     |
| Jumpin Jack & Jill, LLC         | UIDAG     | \$ 53,000.00  | 50,874.60    | \$5,700.00   |          | 45174.6      |
| Easy Auction, Inc.              | UIDAG     | \$ 15,000.00  | 12,654.02    |              |          | 12654.02     |
| Tenke Inc. dba Rite Cleaners    | UIDAG     | \$ 50,000.00  | 20,005.80    | \$0.00       | 0.00     | 20005.8      |
| Big Dipper                      | RLF       | \$ 44,000.00  | 37,168.94    | \$3,489.05   | 2,060.95 | 33679.89     |
| Pelino Properties Limited       | UIDAG     | \$ 50,000.00  | 15,980.62    | \$11,137.81  | 442.19   | 4842.81      |
| Flat Land Motorcycle, LLC -2    | UIDAG     | \$ 33,725.00  | 33,725.00    |              |          | 33725        |
| Jackson Lounge                  | RLF       | \$ 16,000.00  | 13,512.11    | \$1,227.68   | 1,043.26 | 12284.43     |
| YWCA of Warren                  | UIDAG     | \$ 60,000.00  | 48,009.89    | \$5,397.73   | 1,898.27 | 42612.16     |
| LaMota Enterprises, LLC         | UIDAG     | \$ 60,000.00  | 59,775.00    | \$2,650.00   | 0.00     | 57125        |
| Stan Hover Motor Sports, LLC    | RLF       | \$ 50,000.00  | 84,164.97    | \$0.00       | 0.00     | 84164.97     |
| Top Shelf                       | RLF       | \$ 50,000.00  | 50,000.00    |              |          | 50000        |
| WRAP - 161 W. Market St.        | RLF       | \$ 110,000.00 | 50,000.00    |              |          | 50000        |
| WRAP - 124 N. Park Ave.         | RLF       | \$ 75,000.00  | 75,000.00    |              |          | 75000        |
| WRAP - Campbell Court           | UDAG      | \$ 80,000.00  | 72,000.00    |              |          | 72000        |
| WRAP - Leeds Project            | Comm. Ac. | \$ 44,000.00  | 44,000.00    |              |          | 44000        |
| WRAP - 141 - 147 W. Market St.  | RLF       | \$ 339,000.00 | 339,000.00   |              |          | 89000        |
| WRAP Martin Properties          | UDAG      | \$ 440,000.00 | 100,000.00   |              |          | 175000       |
| Bantha Holdings, LLC            | RLF       | \$ 20,000.00  | 18,291.15    | \$2,467.89   | 1,132.11 | 15823.26     |
| Eli's Famous BBQ, Inc.          | UDAG      | \$ 30,000.00  | 28,044.15    | \$3,985.26   | 1,614.74 | 24058.89     |
| Sharon L. George, DO            | RLF       | \$ 15,000.00  | 12,972.36    | \$2,793.11   | 602.89   | 10179.25     |
| Youth Development               | RLF       | \$ 3,000.00   | 2,810.90     | \$994.76     | 105.24   | 1816.14      |
| Sunshine Warren/Trumbull        | UDAG      | \$ 25,000.00  | 25,000.00    | \$10,000.00  | 750.00   | 15000        |
| Sunshine Warren/Trumbull        | UDAG      | \$ 50,000.00  | 50,000.00    |              |          | 50000        |
| Smile Services, Inc.            | RLF       | \$ 50,000.00  | 0.00         | \$13,231.44  | 1,680.56 | 36768.56     |
| REM Electronics Supply Co. Inc. | UDAG      | \$ 125,000.00 | 0.00         | \$125,000.00 | 4,035.84 | 0            |
| Mamula Contracting, LLC         | UDAG      | \$ 12,000.00  | 0.00         | \$12,000.00  | 189.48   | 0            |
| Datta Properties, LLC           | RLF       | \$ 75,000.00  | 0.00         | \$3,026.52   | 1,323.48 | 71973.48     |
| Mickey's Army/Navy Store, Inc.  | UDAG      | \$ 35,000.00  | 0.00         | \$0.00       | 0.00     | 35000        |
| The Novis Group, LLC            | UDAG      | \$ 25,000.00  | 0.00         | \$0.00       | 0.00     | 25000        |
| Mamula Contracting, LLC         | RLF       | \$ 25,000.00  | 0.00         | \$0.00       | 0.00     | 25000        |

## 11 Lump sum agreements

The City does not have any lump sum agreements

## 12 Housing Rehabilitation

### Emergency Home Repair Program

A considerable percentage of the housing stock within the city is deteriorating at a rate greater than its suburban counterparts, due both to disinvestment and deferred maintenance. As a result, the City of Warren provides assistance designed to alleviate immediate threats to the health and safety of low-income resident homeowners by providing partial assistance to those whose incomes fall under 60 percent of the area median income. Through CDBG funding, a deferred payment loan offers assistance to the owners of sub-standard and deteriorated properties which endanger the health and safety of occupants. Improvements may not necessarily bring the entire structure into compliance with property and health codes.

Priority is given to those persons of 62 years of age or older, physically disabled residents, and households with children who have elevated blood lead levels. Examples of emergency housing improvement needs include: inoperable heating systems, lack of hot water, severe roof damage, upgrade of water/sewage disposal systems, and repair of electrical wiring defects.

Emergency Home Repair continues to be a priority for the city, to serve the needs of low-income homeowners with severe problems. In 2012, the City completed 1 repair at a cost of \$6,262.29. One application was recorded for the program. For 2012 several residents did not comply with policy and HOME regulations.

## 13 Neighborhood Revitalization Strategies

The City does not have any HUD approved neighborhood revitalization strategies.

### **Antipoverty Strategy**

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

Program Year 2 CAPER Antipoverty Strategy response:

The primary goal of most city- and county-funded service programs is to move individuals and families out of the cycle of poverty and into an environment where they are better able to care for themselves and to take control of their future. The Consortium follows a comprehensive approach in supporting those persons living in chronic poverty by providing them with access to affordable, safe and sanitary housing facilities, social services and employment opportunities. Additional funding is continuously sought to allow those existing agencies and organizations to continue and expand current and create new programs aimed at reducing the number of households with incomes below the poverty line.

Sunshine continues to provide for the housing needs of those low-income renters who would otherwise pay more than 30 percent of their income for shelter and utilities. The CHDO tailors its rents to the individual resources of each household – offering a feasible alternative to the private housing market. In addition, the Consortium’s housing improvement programs benefit those low-

income households currently living in substandard conditions; the improvements provided reduce the monthly housing costs of occupants, and extend the useful life of affordable housing.

## NON-HOMELESS SPECIAL NEEDS

### Non-homeless Special Needs

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Program Year 2 CAPER Non-homeless Special Needs response:

The Trumbull County Housing Collaborative was established to coordinate and develop services and housing for homeless and low-income persons. The Collaborative consists of representatives from public, private and non-profit agencies with a common goal to provide a continuum of care for individuals and families. The following service organizations provide supportive housing throughout Trumbull County.

Beatitude House – Offers permanent supportive housing to women who have a disability or have a child with a disability.

Catholic Charities Regional Agency – Provides Case Management Outreach and Advocacy for our Community’s Homeless program (COACH) as well as the Projects in Assistance with Transition from Homelessness (PATH) program. These programs provide homeless outreach, start up and prevention funds to assist clients in accessing housing, job placement, resource eligibility, counseling, medications and other resources.

Emmanuel Community Care Center – A Humility of Mary Housing program, provides transitional housing for homeless, single parent families in need of supportive services, and intensive case management, while receiving subsidized housing. Families can remain in housing for up to two years and work on goals that will lead to greater self-sufficiency and economic independence.

Trumbull County Citizen Circle –Is a partnership between the Adult parole Authority, the Ohio Department of Corrections, local social service agencies and concerned community citizens designed to provide assistance to ex-offenders released from prison and coming home to the community.

Crossroads - Provides permanent supportive housing for 12 women who have a mental health and/or substance use disorder. Women entering the home must be homeless prior to entering (coming from the streets, an emergency shelter or transitional housing program). All women entering the home receive a shelter plus care voucher, which provides a rental subsidy for their unit.

Joey's Landing –An eight unit facility that provides safe, decent, affordable housing for persons with mental health disorders.

Someplace Safe – Trumbull County's domestic violence agency, provides shelter and supportive services to victims and their minor children who find themselves in abusive situations.

Shelter Plus Care Voucher Program – A HUD funded supportive housing program that provides rental subsidy and supportive services to disabled homeless individuals and families.

Morgandale Commons – A ten unit facility that will provide safe decent and affordable housing for persons with mental health disorders.

### **Specific HOPWA Objectives**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives  
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
  - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
  - b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
  - c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
  - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
  - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
  - f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
  
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
  - a. Grantee Narrative
    - i. Grantee and Community Overview
      - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
      - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
      - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS

- (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
  - (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
  - (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.
- ii. Project Accomplishment Overview
    - (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
    - (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
    - (3) A brief description of any unique supportive service or other service delivery models or efforts
    - (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.
  - iii. Barriers or Trends Overview
    - (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
    - (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
    - (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years
  - b. Accomplishment Data
    - i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
    - ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

Program Year 2 CAPER Specific HOPWA Objectives response:

The City of Warren does not receive HOPWA funds.

#### OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

Program Year 2 CAPER Other Narrative response: