

CITY OF WARREN

William D. Franklin, Mayor - Enzo C. Cantalamessa, Director of Safety & Service

391 Mahoning Ave., NW, Warren, Ohio 44483 ~ 330.841.2601

Application to Assemble/Canvass

The City of Warren reserves the right to control activities on city property. It is not the intent of the city to deny a citizen their right to freedom of speech or discourage a citizen's right to assemble. However; it is the city's responsibility to maintain the public peace. For that reason the city requires a permit to be issued by the city whenever any person, groups of person or organizations is requesting to use city property for any function that is not already granted by the city.

Please provide the following information. A thorough completion of the application will expedite the application process.

Name of Person, Group or Organization:

Address of Person, Group or Organization:

Telephone number of Person, Group or Organization:

Application must be completed and submitted to the City of Warren Mayor's Office at least seven days prior to the requested assemble/canvass date.

Name of person making application:

Address of person making application:

Telephone number of person making application:

E-Mail address of person making application:

Name and telephone number of contact person available during the event(s)

Describe the nature of the event i.e. environmental concerns, petition gathering, informational booth etc.

Date(s) requested: _____

Time (s) requested: _____

Location requested: _____

Assemblies: The city reserves the right to establish the location and the amount of city property used for an assembly. A normal request size is 25 feet by 8 feet. The city may consider requests for a larger venue.

The city reserves the right to limit the number of persons participating in an assembly on city property. Five individuals will be granted without exception. Numbers greater, unless approved in writing on the application, will be ordered out of the area. Numbers greater than five may be permitted if the request is warranted.

Application must be completed and submitted to the City of Warren Mayor's Office at least seven days prior to the requested assemble/canvass date.

Please provide a list of names of the individuals participating in the assembly/canvassing:

1. _____

2. _____

3. _____

4. _____

OFFICIAL USE:

Date submitted: _____

Received by: _____ Date: _____

Approved by: _____ Date: _____

Special Instructions:

The Assemble/Canvass/Rally cannot block streets, sidewalks

No tents are allowed

Event to conclude at 9:00 P.M.

Denied by: _____ Date: _____

Reason for denial:

Applications must be completed and submitted to the City of Warren Mayor's Office at least seven days prior to the requested assemble/canvass date.