

Façade Improvement Grant Application Recommended Timeline

WEEK OF JUNE 1ST, 2015: Outreach to individuals recommended by Design Review to see if they would like to join the Selection Committee.

WEDNESDAY, JUNE 10TH, 2015: Façade Improvement Grant Selection Committee will meet at 1:30 pm at the Saratoga to review grant information, selection process and set 2 future meeting dates and times.

MONDAY, JUNE 15TH: LOI is released: Press Release to media outlets, emailed to downtown businesses, sent via GroupMe, advertised on Facebook and door-to-door promotions

TUESDAY, JUNE 30TH, 2015: LOI applications are due to Warren Redevelopment and Planning Corp.

WEDNESDAY OR THURSDAY, JULY 1ST OR JULY 2ND: Selection Committee Meeting held to decide final applicants and provide preliminary feedback.

MONDAY, JULY 6TH, 2015: Applicants who have submitted an LOI will be notified if they have been selected to submit a full grant proposal. At this time they will be provided the grant proposal application.

MONDAY, AUGUST 3RD, 2015: Full grant proposals due

WEEK OF AUGUST 3RD, 2015: Selection Committee will meet to decide final grantees.

MONDAY, AUGUST 10TH, 2015: Applicants will be notified no later than this date if they have been selected or declined to receive the Façade Improvement Grant Application.

AUGUST 15TH- DECEMBER 31ST: Timeline to complete physical improvements of building and submit receipts for reimbursement